OTSEGO LAKE TOWNSHIP BOARD

MEETING MINUTES

March 16, 2023

The Otsego Lake Township meeting was called to order with the Pledge of Allegiance at 7PM by Deputy Supervisor Stults. There were 10 guests.

Roll call of Board Members: Present J. Brown; M Brown; J Bergel; G. Johnson. Absent: D. Matelski

Also present: Fire Chief Dale Tucker, Constable Mike Coutant and County Administrator Matt Barresi

Conflicts of Interest: None

Additions to Agenda: Budget amendment

Supervisor Update: None

Deputy Supervisor Stults gave report from the Board of Review: BOR met on March 13th & 14th, they received 20 veterans' exemption applications and 6 petitions for SEV; 1 was withdrawn and 5 were approved. 6 SAV values; 2 approved and 4 denied. 2 SEV taxable values; 1 approved and 1 denied. 1 for information only, no action taken.

Meeting Minutes presented by Mary Brown for March 16, 2023 regular meeting. Motion made by Gary Johnson accept minutes as presented; second by Jeff Bergel; All ayes: **MOTION CARRIED.**

Clerk's Report: Presented by Mary Brown: Township Bills for the period 02/17/23 to 03/16/23 with a total amount of $59,600.92. Motion made by Gary Johnson to pay the township bills for $25,219.22 for the General Fund; $17,691.29 for the Fire Fund and $16,690.41 for Trash Fund, seconded by Jerry Brown. All ayes: **MOTION CARRIED**. **Reminder** there will be an election on May 2nd. The Public Accuracy Test will be done on April 21, 2023 at 10:00 a.m.
The township hall will be closed April 17th – 20th while the board attends the annual MTA Educational Conference in Traverse City. We will have our regular board meeting April 20th as scheduled.
I'm still waiting for a response from Unemployment on an answer to my appeal on fines/penalties. I was informed by BS&A that the Chart of Accounts updates are due by September to Treasury Dept., that means I have to get everything done and to BS&A by May. The two previous clerks had over 4 years to do this and never did, now it is required in a short time frame. The information about 5 total Waves to do this task was sent to the previous clerk in 2018, nothing got done. Now we are in Wave 5, and it is due soon!
Jerry & Mary took a GL class with BS&A on account reconciling. This process will take awhile to complete. Once done, Mary will have one of the Trustees review and sign.
Clerk presented two bills for approval, Northwood Plumbing for replacing a toilet for $625.00 (to pay our of current budget), And Zoning contract for next budget year for $7,571.00 (to pay after April 1st), Jeff Bergel made a motion to approve both bills as presented; second by Gary Johnson. All ayes. **MOTION CARRIED.**

Budget Amendment request for $2,300.00 from Trustee's education to BOR Salaries. BOR wages for 2022 were not paid by the previous clerk, which meant they were paid this budget year causing double the

amount paid in wages (including this year's BOR). Motion made by Jerry Brown to allow amendment as presented; second by Jeff Bergel. All ayes. **MOTION CARRIED.**

Treasurer's Report presented by Jerry Brown.
Motion made by Jeff Bergel to accept the Treasurer's report for February 28, 2023, second by Gary Johnson. All ayes: **MOTION CARRIED**

FIRE & EMS REPORT: **23** Calls, 16 EMS, 7 Fire, 4 Missed Calls. The Fire Chief gave his report. The Chief reported that the ESO software has the members loaded into the system, they still have some more training before it is in use. They are working with a couple of fire truck builders to get bids on a new engine truck. The cost will be between $500,000.00 to $800,000.00, depending on which engine truck meets the Fire Department's needs. It is a 1 ½ to 3-year build time. Firefighters that are in the class will be done soon, written test is May 4 th and practical's May 6 th.

CONSTABLE REPORT: Everything checked out.

PUBLIC COMMENT: None

NEW BUSINESS: Misty Heidman turned in her resignation for cleaning the township and fire halls on March 9, 2023. We had posted the opening on our website for bids to clean. We received one bid to clean the Fire Hall and the Township Hall, from Northern Property Care in the amount of $100.00 per cleaning, per hall. Jerry Brown made a motion to accept the bid from Northern Property Care; second by Jeff Bergel. All ayes: **MOTION CARRIED**

At our February Board Meeting we adopted Resolution # 2023-0216-3 To Establish Pay. We had previously added the Parliamentarin position with pay. It was missing from being printed on the resolution at that meeting. Motion was made by Jerry Brown to adopt resolution as corrected; second by Mary Brown.
Roll call vote: J Brown: Yes; J Bergel: Yes; G Johnson: Yes; M Brown: Yes; Dave Matelski: Absent.
All ayes. **Resolution declared adopted**.

OLD BUSINESS: None

TRUSTEE REPORT:

1. **Gary Johnson** gave an update on milfoil weed on Big Bradford Lake. They want to move forward with the special assessment. Gary Johnson made a motion to start the process for the special assessment; second by Jeff Bergel. All ayes. **MOTION CARRIED**.

PLANNING COMMISSION:
There was no meeting with the Planning Committee.

2. Jeff Bergel gave update on vault toilet, it's almost done, the pickleball court at the Sportsplex is not happening as they did not get the Spark Grant.

PARK & RECREATION COMMITTEE:

There was no meeting with the Park Committee

COUNTY COMMISSIONER: Jason Clement gave his report. Sherri Rivest passed her test and is officially the manager at the airport. There have been flooding issues at the county park, the costs to keep the Alpine Center in repair is ongoing. The drain on Otsego Lake is closed so the levels are high.

Motion made by Gary Johnson to adjourn meeting at 7:36 p.m.; second by Jerry Brown.

All ayes. **MOTION CARRIED.**

Respectfully submitted,

Mary Brown

Mary Brown, Clerk

Minutes approved at Board Meeting April 20, 2023