Otsego Lake Township
2025 Board Of Review
Organization Meeting - approved
March 4, 2025

Meeting was called to order by Board of Review Secretary, Randy Stults Deputy Supervisor acting for Supervisor Dave Matelski.

The Pledge Of Allegiance was given.

Roll Call Members present: Michael Coutant, Christine Boyak-Wohlfeil, Al Blackburn

Alternate Members present: William Horsell, Mike Hougland

Secretary: Deputy Supervisor, Randy Stults for Dave Matelski, Supervisor

Assessor: Bobbi Balazovic

A quorum was present.

Election of Chairperson: Secretary Stults called for the election of a Chairperson and opened nominations. Mike Countant was nominated by Christine. Al was nominated by Mike. Nominations were closed with no other nominations. Mike Cou[~~n~~]tant was elected Chairperson.

Meeting was turned over to Chairperson Cou[~~n~~]tant.

Approval of the Minutes from the December 10, 2024 Board of Review Meeting: Al moved to approved the December 10, 2024 Board of Review minutes as presented. Seconded by Mike. Motion passed.

Set and adopt Board of Review rules and procedures: Christine made a motion that was seconded by Al to adopt the Board of Review Rules & Procedures for March 4, 10, 11 and any other 2005 meetings as presented. Motion passed.

Public Comments: Public comment was open for verbal, letters, email or telephone messages not related to Petitions to be consider during the petition hearing. There was none. Public comment was closed.

Meetings Schedule:

Organizational Meeting: March 4, 2025 - 10:00 am

First Hearing Session: March 10, 2025 - 9:00 am to 3:00 pm

Second Hearing Session: March 11, 2025 - 3:00 pm to 9:00 pm

Any required addition meeting as scheduled during the Second Hearing Session. An additional meeting will be scheduled on March 11, 2025 to finalize the Board of Review during the March 11, 2025 meeting, near the end of the meeting with a date after March 19, 2025.

Poverty Exemption Resolution: Is as adopted by the Township Board.

Review of Board of Review training session: Members commented and discussed the training session.

Hearing operations and cross training of members: Hearing operations was reviewed.

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Presentation of the Assessment Tax Roll: The Assessor presented the Tax Roll to the Board of Review. The Board of Review accepted without changes or additions.

Assessor Discusses: The assessor discussed office activities, market value, economic factors, sales information and statutory and rule changes with the Board of Review.

Review and discussion of Board of Review authority: A reminder of the authority of the Board of Review was given by the Assessor.

Adjournment: The meeting was adjourned at 10:58 am.

Attached as a part of these minutes are:
Board of Review Rules and Procedures for 2025

Submitted by:
Randy Stults, Board of Review Secretary and Deputy Supervisor