OTSEGO LAKE TOWNSHIP

PROPOSED BOARD MEETING MINUTES

November 18, 2021

The Otsego Lake Township Board Meeting was called to order at 7:00 PM by Supervisor Matelski. Five board members were present and 9 guest(s). Supervisor Matelski asked for any additions to agenda, and or any conflicts of interest. None were given.

Supervisor Update: The No Parking signs issue continues and Supervisor Matelski will consult with his own personal attorney to resolve.

Clerk J Baker requests to adopt proposed minutes from October 21, 2021, board meeting.

1st Motion was made by G Johnson to adopt October 21, 2021, minutes as corrected (FD purchase $29K), seconded by J Brown motion carried.

2nd Motion made by M Bown to approve township bills for the month of Oct/Nov: General Fund $40,197.85, Fire Fund $9,905.42, and Trash fund of $17,608.80, seconded by J Brown motion carried.

TREASURER'S REPORT- Month ending October 31, 2021

GENERAL FUND		**FIRE FUND**	
Beginning Balance	$726,215.18	Beginning Balance	$225,394.28
Receipts		Receipts	
Disbursements		Disbursements	
Ending Balance	$697,905.63	Ending Balance	$188,101.13
TAX ACCOUNT		**TRASH FUND**	
Beginning Balance	$ 123,463.81	Beginning Balance	$ 53,537.41
Receipts (interest)		Receipts	
Disbursements		Disbursements	
Ending Balance	$ 12,279.25	Ending Balance	$ 35,928.99

3rd Motion made by G Johnson to approve October month ending Treasurer's Report, seconded by M Brown motion carried.

FIRE & EMS REPORT - Total Calls 20 – EMS 14, Fire 6, & 2 Missed Call(s), with an average in route time of 5.67 minutes. This past month the fire department had their floor drains & holding tank cleaned, and septic tank pumped.
CONSTABLE & ORDINANCE ENFORCEMENT REPORT - All checked out no complaints this month .
Public Comment: - Questions regarding fire truck safety issue – are repairs critical to ensure safety.

NEW BUSINESS - ARPA grant applied half available and then remaining 12 months from the first installment. No plans for the funds, M Brown stated Lisa McCombs from Economic Alliance of Otsego County suggests that local governments should consider up to 10% for county child day care and possible for broad band service upgrades. Par Plan Insurance was reviewed – Agreed to wait to approve until more questions are answered. Questions include deductibles, building values - are they replacement cost? What is listed in our IMC ancillary list of equipment? Do they need a list of IT equipment, building contents??

TRUSTEE REPORT:

Trustee M Brown – Fire Liaison: M Brown would like to apply for the semi-annual grant from the Risk Reduction Grant program from our Par Plan Insurance carrier. The OLT FD would like to use the grant to purchase emergency portable lighting system.
4th Motion made by M Brown to have resolution roll call vote for Risk Reduction Grant, seconded by J Brown motion carried.

Resolution Roll Call Vote: Resolution roll call vote to approve the Par Plan Risk Reduction Grant Program application approve new FD Portable Lighting Generator in the amount of $3,689, Board voted 5 "Ayes" and zero "Nays", resolution passed.

Trustee G Johnson – Planning Liaison: Two engineers inspected Big Bradford Lake dam and reported it is in good shape. G Johnson also would like to board to discuss possibility of sidewalk along Passenheim from Old 27 to past the rail road tracks. Produced Clerk letter from a supervisor that clerks are overloaded and need help. Little Bradford public access – no updates. Gary questioned the road price and if it could go up if done next year, D Matelski confirmed the price is locked even with the possibility of a 15% overage.
PLANNING COMMISSION - G Johnson: Meeting on the 4th, charging station is all approved and moving forward. Two members were appointed to new terms on the Planning Commission. Master Plan meets our needs currently but will revisit once new census data is available. Susan LaVanway & Nora Corfis new 3-year terms beginning January 1, 2022 and ending December 31, 2024.

5th Motion made by G Johnson to appointment S LaVanway & N Corfis to the OLT Planning Commission, seconded by M Brown motion carried.

PARKS & RECREATION – M Coutant: The Belle Iron Trail Head is moving forward and the agreement between DNR and MDOT almost done, and the process can resume after this signed.

CEMETERY COMMITTEE - J Baker: Cemetery committee met on November 3rd finalizing revisions to the Cemetery Ordinance to present to Board in January for final approval before publishing. Cemetery rules will be posted at the cemetery once the new signage is purchased. 2022-2023 fiscal year cemetery budget was presented and voted on by committee. New proposed budget presented to board for consideration in next year's budget process.
6th Motion made by J Brown to appointment L Markovich for a 3-year term to the Cemetery Committee beginning January -01, 2022 and ending December 31, 2024, seconded by G Johnson motion carried.

COUNTY COMMISSIONER - Rob Pallarito: Economic Alliance (Lisa McCombs) is working hard with businesses here in Waters. Rob gave kudos to clerk J Baker for election help on the weekend before the election, and helping the elderly in the parking lot.

OLD BUSINESS – Township Maintenance – G Johnson provided rough draft of bid posting for Summer & Winter maintenance contracts. G Johnson to continue work on developing final bid proposal for township maintenance contract.

7th Motion made by J Brown to adjourn the meeting, seconded by M Brown motion carried.

Meeting adjourned at 8:25 PM.

Respectfully submitted,

James A. Baker, Clerk