Otsego Lake Township
2025 Board Of Review
Organization Meeting
March 4, 2025 - Agenda

1. Call to order – Randy Stults Deputy Supervisor
2. Pledge Of Allegiance
3. Roll Call Members: Michael Coutant, Christine Boyak-Wohlfeil, Al Blackburn

   Alternate Members: William Horsell, Mike Hougland

   Secretary: Deputy Supervisor, Randy Stults for Dave Matelski, Supervisor

   Quorum present: Yes No
4. Election of Chairperson:
5. Meeting turned over to Chairperson
6. Approval of the Minutes from the December 10, 2024 Board of Review Meeting
7. Set and adopt Board of Review rules and procedures.
8. Public Comments: Verbal, letters, email or telephone messages not related to Petitions to be consider during the petition hearing
9. Meetings Schedule
   A) Organizational Meeting: March 4, 2025 - 10:00 am
   B) First Hearing Session: March 10, 2025 - 9:00 am to 3:00 pm
   C) Second Hearing Session: March 11, 2025 – 3:00 pm to 9:00 pm
   D) Any required addition meeting as scheduled during the Second Hearing Session. An additional meeting will be held on to finalize the Board of Review on March ___, 2025 at _____.
10. Poverty Exemption Resolution as adopted by the Township Board
11. Review of Board of Review training session
12. Hearing operations and cross training of members
13. Presentation of the Assessment Tax Roll
    A) Board of Review accepts without changes or additions.
14. Assessor Discusses: office activities, market value, economic factors, sales information and statutory and rule changes
15. Review and discussion of Board of Review authority
16. Adjournment