APPROVED MEETING MINUTES

June 18, 2026

The Otsego Lake Township meeting was called to order with the Pledge of Allegiance at 7PM by Supervisor Matelski. There were 12 guests.

Also present: Fire Chief Tony Rooker; Deputy Supervisor Randy Stults, Assessor Bobbi Balazovic, Dan Smith, Auditor and Rob Pallarito from NEMCOG.
Roll call: Board Members Present: D Matelski; J Bergel; M Brown; D Pallarito; J Brown

Board Members Absent:

Conflicts of Interest: None

Additions to Agenda: Farmer's Market, move FD report on agenda

Approval of Agenda: Mary Brown made a motion to approve the agenda with additions, second by Denise Pallarito. **MOTION CARRIED** by unanimous vote.

Brief Public Comment on agenda items: None

County Commissioner: Jason Clement: Absent

FIRE & EMS REPORT: Fire Chief gave the Fire Department report: A total of 28 calls, 16 missed calls. Chainsaws and ventilation fan have been ordered; in process of getting everything ready for turnout washer, the fire department thanks the township for their support. July 3rd fireworks over Otsego Lake, we would like 2 members out in rescue boat and a couple other members with Station 2 at County Park. Mary Brown made a motion to allow as requested; second by Denise Pallarito. **MOTION CARRIED** by unanimous vote.

Board Approval of new FD Members: Cadet Caylee Tucker would like to join, has turned in proper paperwork. Interested in Fire and EMS.

Auditor, Dan Smith and Company: Dan Smith presented the results of the Townships audit for year end March 31, 2026 with a clean audit that shows the Township is financially sound.

Assessor Bobbi Balazovic: Bobbi presented documents for several splits for board consideration. She had turned down one of the requests. Denise Pallarito made a motion to approve the splits as presented; second by Mary Brown. **MOTION CARRIED** by unanimous vote.

Public Hearing for Heart Lake Special Assessment District NO 14: Opened at 7:20pm by Supervisor for the purpose of hearing comments on the plan for treating the lake. No public comment was made. Public Hearing closed at 7:21pm.

Heart Lake SA: Resolution #2026-9 Regarding District No 14 The Plan: Resolution was read by Clerk Brown. Mary Brown made a motion to adopt the resolution; second by Denise Pallarito.
Rollcall Vote: J Bergel: Yes; J Brown: Yes; D Matelski: Yes; M Brown: Yes; D Pallarito: Yes. **Resolution adopted**.

Heart Lake SA: Resolution #2026-10 Regarding District No 14 To Hear Objections to be Included in the SA District: Resolution was read by Clerk Brown. Denise Pallarito made a motion to adopt the resolution; second by Jerry Brown.
Rollcall Vote: D Pallarito: Yes; M Brown: Yes; D Matelski: Yes; J Brown: Yes; J Bergel: Yes. **Resolution adopted**.

Supervisor's Report: Supervisor gave update on electrical plug for washer at fire hall is installed; the better lights were installed at FD North for much improved lighting, all picnic tables are at the pavilions, and we have an ADA table for trail head when it gets done. There are issues on north side of trail head lot being used by commercial vehicles causing some damage to asphalt edges. We need to keep it protected from big semis backing in there and such. A quote from Apple Constructions was presented for $11,920.00 to install black chain link fence with a gate, plus $617.00 for survey stakes marking property. Mary Brown made a motion to install fence & survey stakes; second by Jerry Brown. **MOTION CARRIED** by unanimous vote. Mary Brown made a motion to pay the required 50% down payment for the fence and the balance when done once work is approved; second by Jerry Brown. **MOTION CARRIED** by unanimous vote. Dave has talked to the guy about the swing at the park, they say they are still going to install in place of the removed gravity rail. A new fan and sensor were installed at the Lion's bathroom. We need a new basketball net at the park, Mary will order.
Minutes: Presented by Mary Brown for December 18, 2025May 212026 Regular and May 28, 2026 Special Meeting Minutess from December 29, 2025. A motion was made by Jerry Brown to approve the December 18th regularmeeting minutes; second by Denise PallaritoJeff Bergel. **MOTION CARRIED** by unanimous vote

Cmotion to accept the minutes for December 29, 2025 Special Meeting; second by Mary Brown. MOTION CARRIED by unanimous vote.

Clerk's Report: Presented by Mary Brown**:** Township Bills for the periodMay 22 December 19, 2026 to June 18, 2026; with a total of $137,537.18. Motion made by Jerry Brown to pay the township bills with a total as presented; seconded by Denise Pallarito. **MOTION CARRIED** by unanimous vote. Clerk Brown requested approval to pay additional bills as follows: Main Street Designs $3,079.78; Wade Trim $617.19; Apple Constructions $500.00; Shamrock Construction $525.00. Motion made by Jerry Brown to pay additional bills totaling $4,721.97; second by Mary Brown. **MOTION CARRIED** by unanimous vote. The DALMAC riders would like to use the Jensen Pavilion area again this Labor Day weekend for overnight parking. Mary Brown made a motion to allow the bike riders to use park; second by Denise Pallarito. **MOTION CARRIED** by unanimous vote. The Farmer's Market starts this Friday, June 26, and insurance will be provided. Denise Pallarito made a motion to allow Farmer's Market on township property again this year; second by Jeff Bergel.

Revenue Funds from State: Mary Brown said some townships are giving the funds we all received for law enforcement recently to SANE. We have already paid $500.00 to SANE and $600.00 or so for publishing an ordinance, the money must be spent on law enforcement, recommend giving the balance to SANE. Denise Pallarito made a motion to give all remaining funds to SANE; second by Jerry Brown. **MOTION CARRIED** by unanimous vote.
Clerk Brown requested using her deputy for Election work as needed. Denise Pallarito made a motion to allow deputy clerk to work as needed; second by Jeff Bergel. **MOTION CARRIED** by unanimous vote.
Budget Amendment: $10,000.00 needs to be transferred for recent boat purchase. Mary Brown made a motion to amend the Fire Department budget in the amount of $10,000.00 as presented; second by Denise Pallarito. **MOTION CARRIED** by unanimous vote.
Alpine Carpet invoice: we approved the quote for flooring in the amount of $12,795.00. Mary Brown made a motion to pay 50% down in the amount of $6,397.50; second by Denise Pallarito. **MOTION CARRIED** by unanimous vote. Mary Brown made amotion to pay the balance when completed and approved; second by Jerry Brown. **MOTION CARRIED** by unanimous vote.
NEMCOG invoice: Mary Brown made a motion to pay the invoice from NEMCOG in the amount of $15,000.00 for our Master Plan; second by Denise Pallarito. **MOTION CARRIED** by unanimous vote.

Cyber Security Update: We are nearing the end of the process for this incident. A final meeting should be within the next couple of weeks to wrap it up.

Election Update: Early Voting starts July 25th at Bagley Twp Hall; our Public Accuracy Test will be on July 9th at 11:00 am. The Election Commission will be there so we will hold our Special Meeting same day to approve election workers.

The Red Cross has asked if the Township would consider letting them use the Township Hall as an emergency shelter. The Board decided not to allow.

Treasurer's Report presented by Jerry Brown**.** Motion made by Denise Pallarito to accept the Treasurer's report for May 31, 2026; second by Jeff Bergel. **MOTION CARRIED** by unanimous vote. The Treasurer will be investing money into Michigan Class for the Tax Account.

Correspondence: None

TRUSTEES REPORT:
Denise Pallarito/Planning Commission: Thank you to Dave, Rob, Johnston's Landscaping (donated mulch) and the fire department for assistance with the America 250 Garden. Small signs identifying plants will be put on the posts. The traffic study will start again on the Wednesday before the Fourth of July at no cost to the township. A constituent had asked when will the shrubs/bushes at cemetery be removed per ordinance? Clerk Brown stated she had one removed recently and will be marking them soon.

Resolution #2026-8 Adoption by the Otsego Lake Township Board of the Master Plan: Resolution was read by Clerk Brown. Denise Pallarito made a motion to adopt the resolution as presented; second by

Mary Brown. **Rollcall Vote**: J Bergel: Yes; J Brown: Yes; D Matelski: Yes; D Pallarito: Yes; M Brown: Yes. Resolution declared adopted approving the Otsego Lake Township Master Plan 2026-2031.

Jeff Bergel: The DNR will be coming to our lakes for a 20-year fish study.

Iron Belle Trail Update: Clerk Brown gave update on the bids for trail head project. Quinn will contact Siwecki Builders; Christine will contact Quinn to see if we can change the design of lighting, the well guy will be visiting the site.

Old Business: None

New Business: None

Public Comment on non-agenda items were heard. None

Board Comments:

Meeting adjourn meeting at 8:19 p.m.

Respectfully submitted,

Mary Brown, Clerk
Approve at Board Meeting on July 16, 2026