OTSEGO LAKE TOWNSHIP

ADOPTED BOARD MEETING MINUTES

June 17, 2021

The Otsego Lake Township Board Meeting was called to order at 7PM by Supervisor Matelski. Five board members were present and 6 guest(s).

The meeting was opened by Supervisor Matelski providing a brief update of his activities since last board meeting, which included road construction projects for Old 27 to Mancelona Road and Trillium Trail in Arbutus Beach highlands – considering wedge & overlay. Bradford Lake curve on Passenhiem a concern w/ people launching boats is a traffic safety issue. There is a fire hydrant located within proximity to this area and if used by FD, must block both directions of traffic. Area Waste provided a 10 yd dumpster for use at the fire hall. Fence line for township empty lot is still in progress resident Sandra Montgomery is adjacent to proposed fence line. Dave had a June 10th meeting regarding Kelley Street "No Trespassing sign" along railroad right of way along Otsego Lake and Old 27 South. Discussion of possibly untaxed abandoned property. Dust control by county road commission started June 16th. Paul from Landscape Plus continues to work on street scape activities, irrigation broken at the hall in front sidewalk area. Mowing at cemetery not done lately and Dave will contact Paul regarding current condition.

Clerk J Baker requests to adopt corrected minutes from May 20, 2021 board meeting.

1st Motion was made by J Brown to adopt May 20, 2021 minutes as corrected, seconded by G Johnson motion carried.

2nd Motion made by J Brown to pay the May/June monthly township bills: General Fund $33,405.17, Fire Fund $7,677.13, and Trash fund of $17,608.80, seconded by M Brown motion carried.

3rd Motion made by G Johnson approve Treasure's Report: y the April/May monthly township bills: General Fund $33,405.17, Fire Fund $$7,677.13, and Trash fund of $17,608.80, seconded by M Brown motion carried.

TREASURER'S REPORT- May 31, 2021

GENERAL FUND		**FIRE FUND**	
Beginning Balance	$677,566.34	Beginning Balance	$315,795.51
Receipts		Receipts	
Disbursements		Disbursements	
Ending Balance	$703,957.43	Ending Balance	$307,343.55
TAX ACCOUNT		**TRASH FUND**	
Beginning Balance	$ 1,729.18	Beginning Balance	$126,048.90
Receipts	.08	Receipts	15,518.82
Disbursements	0	Disbursements	17,608.80
Ending Balance	$ 1,729.26	Ending Balance	$123,958.92

3rd Motion made by G Johnson to accept the Treasurer's report as presented, seconded by M Brown motion carried.

TRUSTEE REPORT:

Trustee M Brown – Senior Citizen tax help. Duplication of services offered by commission on aging. Need insurance to continue service.

Fire Liaison – Discussion of getting new "Jaws of Life" equipment. OLT fire department is first called when Jaws of Life situations occur in Otsego County. Two bids were solicited, no decision made to acquire yet.

Trustee G Johnson – Crawford County is taking the lead to help with Bradford Lake dam located at the south end of lake which is in Crawford County. Gary suggested that the township should consider changing the Security entry codes to our Township Hall, to help eliminate traffic of unauthorized persons entering during closed business hours.

FIRE & EMS REPORT - Total Calls 21 – EMS 10, Fire 11, Missed Call(s) 1. Average in route time 6.75 minutes.
The power to the new compressor system has been hooked up. Phoenix safety outfitters has scheduled a final setup and training soon. Fireworks scheduled for Saturday July 03, and our fire department rescue boat will be on the lake for this event.

CONSTABLE & ORDINANCE ENFORCEMENT REPORT - All checked out zero complaints this month.

PLANNING COMMISSION - G Johnson: Lots by water working on rights/restrictions for non-public lake access in certain areas now at the county for final review. Cushman Wakefield office to group topics to be presented in early July.

PARKS & RECREATION – M Coutant: Belle Iron Trail permit still waiting – still issues w/ Certificate of Liability from B&F to MDOT. Update of OLT Recreation plan still in progress due early in 2022. The two bids for the vault toilet did not work out, first vendor will not bid on our project and the other is too busy to take on this small of project. Beautification, flowers to be done at park week of June 21st. Nature trail in remarkable condition. Need chips for trail, looking to Shawn Thomas – possibility of large tree needed to be cut down at cemetery can be chipped and used for nature trail. Trail needs update of GPS coordinates as the path has changed over the years and the map is incorrect as it reads today. Plans do include new parking lines for park along with Basketball court.

CEMETERY COMMITTEE - J Baker: M Black provided information for the upcoming Michigan Assoc. of Municipal Cemeteries in August in Frankenmuth. Reviewed more sections of the cemetery rules. A motion was made to purchase of a new message board at the cemetery, cost not to exceed $1,200. The cemetery committee completed their walk thru on May 25 to identify possible summer maintenance projects to help keep the cemetery looking nice. It was noted in the walkthrough that a large Locust tree in the old section is split in two and should be removed, as it possibly is a danger to the public. It was also noted tree trimming should be completed as well.

COUNTY COMMISSIONER - Rob Pallarito – Update on "Police Week" sponsored by Gaylord St. Mary's school. Supporting blue masks and gave a blessing of our police department fleet. Otsego County Bus system received two new mini vans to help reduce costs for single riders in remote locations. Informed us of the "all new" County web site – which has a June 10th roll out date. Commission on aging contemplating moving to a new building on Elk view (old Brieght Burn site).

OLD BUSINESS – Township Maintenance contract – Third year, summer 2021 contract extension is not signed. No parking signs have been installed still near Kelly Street.

NEW BUSINESS - MTA Principles of Board conduct was discussed, will not sign until MTA Otsego County meets next to see if any other townships are signing conduct & ethics commitment. MTA on-line education options discussed; no decision was made to purchase. The Hall sprinkler system is not working in zones that water the lawn located street side; no decision was made to fix.

PUBLIC COMMENT – None

4th Motion made by J Brown to enter closed session citing officer activities of our Deputy Clerk that need to be discussed, Deputy Black was not present at the meeting, seconded by M Brown motion passed.

Meeting adjourned at 9:28 and entered into closed session at this time.

Respectfully submitted,

James A. Baker, Clerk