Otsego Lake Township Planning Commission
Approved Minutes of November 6, 2025 Planning Commission Meeting
Meeting location- Otsego Lake Township Hall

Call to Order: Chairperson Tim Miller called the meeting to order at 7 PM

Roll call: Present- Al Blackburn, Josh Carlson, Nora Corfis, Tim Miller, Denise Pallarito (OLT Trustee), Leo Sensabaugh. Absent- Tom Totten

Two members of the public also present, and NEMCOG Senior Planner Nico Tucker

Pledge of Allegiance: Led by Tim Miller

Public Hearings: None

Persons Requested By The Commission To Attend This Meeting: Northeast Michigan Council Of Governments Representative (NEMCOG)

Conflict of Interest: Do Commissioners Or Any Commissioners Feel Other Commissioners May Have A Conflict On Any Matter Addressed On The Agenda? None noted

Housekeeping Business: Next scheduled meeting to be held December 4, 2025 at 7 PM

Public Comments, Communication Concerning Items On The Agenda And Additions To The Agenda: Chairman Miller made a motion to move New Business above Unfinished Business and Reports. Denise Pallarito seconded the motion. No discussion. Voice vote was taken and passed unanimously.

Approval of Minutes of October 2, 2025: Leo Sensabaugh made a motion to approve the minutes as presented of the October 2, 2025 meeting, Josh Carlson seconded the motion. No discussion. Voice vote was taken and passed unanimously.

New Business-

1. Planning Commission Applicant. Chairman Miller stated an applicant applied for the Planning Commission. Applicant William (Will) Horsell was present and introduced himself and answered questions. Chairman Miller stated his application will remain on file for future consideration.

Old Business-

1. Tiny Homes Zoning District. Discussion followed to address at future OLT Planning Commission meetings.

Unfinished Business and Reports:

1. Draft Master Plan Review: Reviewed Chapter 7 of the Master Plan Draft. Nico Tucker will add recommendations suggested to the Master Plan Draft.

Public Participation For Items Not On The Agenda- None

Reports, If Any, Regarding Planning And Zoning From Each Member Of The Commission- Al Blackburn stated he received training from OLT Clerk Mary Brown covering document retention and FOIA requirements. Al Blackburn mentioned the December OLT Planning Commission agenda requires year end reviews. Al Blackburn recommended Nico Tucker (NEMCOG Master Planner) be excused from the December 2025 meeting.

Township Board Representative: Denise Pallarito provided an update on recent OLT business.

Otsego County Zoning Board of Appeals: Nothing to Report

Otsego County Planning Commission: Nora Corfis provided an update on recent Otsego County Planning Commission business.

Nora Corfis was excused from the meeting at 9:12 PM.

Otsego County Zoning Board Of Appeals- Nothing to Report

Tim Miller adjourned the meeting at 9:17 PM.

Respectfully submitted,

Al Blackburn

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Secretary, OLT Planning Commission

Minutes approved as presented at the December 4, 2025 OLT Planning Commission meeting