Otsego Lake Township Planning Commission
Approved Minutes for July 11, 2024 Planning Commission Meeting

Call to Order: Chairperson Tim Miller called the meeting to order at 7 PM

Roll call: Present- Al Blackburn, Josh Carlson, Nora Corfis, Tim Miller, Denise Pallarito (OLT Trustee)
Absent- Leo Sensabaugh, Tom Totten

Pledge of Allegiance: Led by Tim Miller

Public Hearings: None.

Persons requested by the Commission to attend this meeting: None.

Conflict of Interest- Do Commissioners or any Commissioners feel other Commissioners may have a conflict on any matter addressed on the Agenda? None noted.

Housekeeping Business: Next scheduled meeting to be held August 1, 2024 at 7 PM

Public comments, communication concerning items on the agenda and additions to the agenda: None.

Approval of Minutes of June 6, 2024: Amended to include Nora Corfis left the meeting at 8:35 PM. Josh Carlson made the motion to approve the minutes as amended of the June 6, 2024 meeting, Denise Pallarito seconded the motion. Voice vote taken, motion passed unanimously.

Unfinished Business and reports: None.

New Business:

1. Review proposed Zoning Ordinance language amendments.

A. Special Use Permit 009-004-200-070-03. Todd and Sheila Smith, owners of the property requesting a special use permit were present and provided information regarding their application. After lengthy discussion a motion was made by Al Blackburn to request from the Otsego County Department of Land Use Services complete information for Special use Permit Proposal for 090-004-200-070-03 to include:

1. Regarding Exhibit 14, Specific Findings of Fact, 21.6.2 Regulations- Language stating "The Planning Commission may waive the requirements of this section" in Article 19, clarification is needed if this language refers to Special Use or Article 19 language. The County Department of Land Use should clarify for future cases.

2. Does the Planning Commission have the authority to waive the variance?

3. The Commission requests an amended site plan to include setbacks,lot lines, dimensional size of the homes, and dimensions between structures.

Josh Carlson seconded the motion. Voice vote was taken- Nora Corfis yes, Denise Pallarito no, Tim Miller yes, Josh Carlson yes, Al Blackburn yes. Motion approved.

B. Otsego Lake Township Master Plan Draft- Commission Comments. Denise Pallarito stated NEMCOG will assist with writing a grant for up to $50,000 to pay for anything related to updating the Master Plan. The first $25,000 could be issued immediately. The housing update averages $4,000. If applied for the grant today, the expected approval/denial response is approximately 3 days. Denise Pallarito made a motion to request Otsego Lake Township Board approval to apply for a MSHDA grant to include up to $50,000. Tim Miller seconded the motion. Voice vote was taken, motion passed unanimously.

Public Participation For Items Not On The Agenda- Mr. Randy Stults suggested in the future the commission could take a recess when having a lengthy detailed motion. Mr. Antonio Aguilar commented on the Ivy Rd road conditions. He was advised to contact the Otsego County Road Commission.

Nora Corfis requested to be excused at 8:39 PM.

Township Board Representative- Denise Pallarito provided an update on a proposed Otsego County Noise Ordinance.

Otsego County Planning Commission- Nora Corfis stated there was no meeting last month.

Otsego County Zoning Board Of Appeals- Nothing to report.

Denise Pallarito made a motion to adjourn, seconded by Josh Carlson. Voice vote taken, motion passed unanimously.

The meeting was adjourned at 8:57 PM.

Respectfully submitted,

Al Blackburn



Secretary, OLT Planning Commission

Minutes were approved as presented at the September 5, 2024 Planning commission meeting