APPROVED MEETING MINUTES

August 20, 2026

The Otsego Lake Township meeting was called to order with the Pledge of Allegiance at 7PM by Supervisor Matelski. There were 5 guests.

Also present: Deputy Clerk Pat Kaiser, Deputy Treasurer Joan Elenz, Fire Chief Tony Rooker & Deputy Supervisor Randy Stults.

Roll call: Board Members Present: D Matelski; J Bergel; D Pallarito

Board Members Absent: M Brown (attending Cemetery Conference) & J Brown

Conflicts of Interest: None

Additions to Agenda: Cemetery and playground equipment

Approval of Agenda: Denise Pallarito made a motion to approve the agenda with additions, second by Jeff Bergel. **MOTION CARRIED** by unanimous vote.

Brief Public Comment on agenda items: Supervisor Matelski allowed Dave Drew 5 minutes: Mr. Drew expressed his opposition to the Assessor's decision on his lot line adjustment request. Supervisor agreed to have Mr. Drew on September agenda.

County Commissioner: Jason Clement: Absent

Supervisor's Report: Supervisor Matelski reported on the cemetery service drive needing more gravel for $4,500.00, doing so will add an additional 8 parking spots bringing the total to 30, now big trucks can use the service drive coming in and safely out the exit drive. All maintenance items reported that have been completed. On going parking lot issues with the Keg Bar and Trailside Creamery. We Build Fun will provide $48,512.09 of Miracle playground equipment at NO CHARGE.

Playground Equipment: Denise Pallarito made a motion to accept the We Build Fun quote #20260819-0004353 for 8 pieces at no charge to be installed ASAP in lieu of gravity rail system; second by Jeff Bergel. **MOTION CARRIED** by unanimous vote.

Cemetery Service Drive: Denise Pallarito made a motion to pay Northern Tank an additional $4500.00; second by Jeff Bergel. **MOTION CARRIED** by unanimous vote.

Parking Curbs: Supervisor Matelski would like to purchase 23 parking curbs for cemetery parking lot from Gaylord Concrete Products for $1983.00. Installation will be completed before end of season. Denise Pallarito made a motion to purchase curbs as presented; second by Jeff Bergel. **MOTION CARRIED** by unanimous vote.

November Board Meeting: The regular meeting date of November 19th needs to be changed to November 12th as two board members are out of town. Denise Palllarito made a motion to change the

meeting date from November 19th to November 12th; second by Jeff Bergel**. MOTION CARRIED** by unanimous vote.

Camp Grayling: We have received a request to allow 1-2 vehicles from Camp Grayling to park at the NW corner of the parking lot during winter months, when there is a lot of snow the Camp Grayling members must snowshoe 3 miles to get to camp. Denise Pallarito made a motion to allow parking as requested; second by Jeff Bergel. **MOTION CARRIED** by unanimous vote.

Appointment of Planning Commission Member: The Clerk received two applications to fill the vacancy. Collin Wilson and Will Horsell. Denise Pallarito made a motion to appoint Will Horsell to fill the vacant term that ends December 31, 2028; second by Jeff Bergel. **MOTION CARRIED** by unanimous vote.

Minutes: Presented by Deputy Clerk Pat Kaiser for July 16, 2026 Regular Meeting and July 9th and 10th Special Meeting Minutes. A motion was made by Denise Pallarito to approve the regular and special meetings minutes; second by Jeff Bergel. **MOTION CARRIED** by unanimous vote.

Clerk's Report: Presented by Deputy Clerk Pat Kaiser**:** Township Bills for the period July 17, 2026 to August 20, 2026; with a total of $112,175.16. Motion made by Denise Pallarito to pay the township bills with a total as presented; seconded by Jeff Bergel. **MOTION CARRIED** by unanimous vote.

Treasurer's Report presented by Deputy Treasurer Joan Elenz for month ending July 31, 2026**.** Motion made by Denise Pallarito to accept the Treasurer's report for July 31, 2026; second by Jeff Bergel. **MOTION CARRIED** by unanimous vote.

FIRE & EMS REPORT: The Fire Chief gave his report: A total of 22 calls, 6 missed calls. Training will be on truck certs and EMS trailer from State of Michigan. Chief would like permission to host an Open House right after the parade on September 6th until 5:00 pm for the public to visit station and see equipment, will be participating in the Thunder Over Waters fireworks and in the parade. Denise Pallarito made a motion to allow the open house as presented; second by Jeff Bergel. **MOTION CARRIED** by unanimous vote. Denise Pallarito made a motion to allow the Fire Department to participate in the parade on September 6th; second by Jeff Bergel. **MOTION CARRIED** by unanimous vote. Chief Rooker requested permission to participate in the Meet the Hero event at Grace Baptist Church on August 23rd taking trucks 506 & 525. Denise Pallarito made a motion to allow both requests; second by Jeff Bergel. **MOTION CARRIED** by unanimous vote. Denise Pallarito made a motion to pay the bill of $11,672.00 to Universal Laundry; second by Jeff Bergel. **MOTION CARRIED** by unanimous vote. Tires on 514 need replacement and brake repairs. Motion made by Denise Pallarito to approve $1707.44 to ATS Fleet Services; second by Jeff Bergel. **MOTION CARRIED** by unanimous vote. Motion made by Denise Pallarito to approve brake repairs to JX Truck in the amount of $1251.22; second by Jeff Bergel. **MOTION CARRIED** by unanimous vote. All hose and ladders have been tested and passed, 2 nozzles failed, done by National Hose and passed. Chief is applying for a $50,000.00 grant that's available.

Board Approval of new FD Members: None

TRUSTEES REPORT:

Denise Pallarito/Planning Commission:

Denise expressed her gratitude and appreciation for the Fire Department's participation in Leo Sensabaugh's funeral. Thunder Over Waters has raffle tickets available to purchase. Dedication of the America 250 Pollinator Garden was awesome. DTE and Frontier are laying pipe on Marlette Rd. No Planning meeting.

Jeff Bergel: The county missed paving a small area past Michaywe Dr in their quote, Autumn Trail needs to be paved.

Iron Belle Trail Update: Supervisor Matelski said we will need an architectural drawing for the Trail Head for $2000.00 to obtain permit for construction.

Old Business: None

New Business: None

Public Comment on non-agenda items were heard. J. Langsdorf made comment on the need to have water tested at the parks.

Board Comments: None

Meeting adjourned at 8:24 p.m.

Respectfully submitted,

Pat Kaiser, Deputy Clerk
Mary Brown, Clerk
Approved at Board Meeting September 17, 2026