APPROVED MEETING MINUTES

July 16, 2026

The Otsego Lake Township meeting was called to order with the Pledge of Allegiance at 7PM by Supervisor Matelski. There were 6 guests.

Also present: Fire Chief Tony Rooker; FD Training Officer Link Hibernig, Deputy Supervisor Randy Stults.
Roll call: Board Members Present: D Matelski; J Bergel; M Brown; D Pallarito; J Brown

Board Members Absent:

Conflicts of Interest: None

Additions to Agenda: Fireworks permit, Planning Commission open position & Thunder Over Waters.

Approval of Agenda: Denise Pallarito made a motion to approve the agenda with additions, second by Jerry Brown. **MOTION CARRIED** by unanimous vote.

Brief Public Comment on agenda items: None

County Commissioner: Jason Clement: Absent

Resolution #2026-11 Heart Lake SA District NO 14 To Complete Public Improvement: Clerk Brown read the resolution. Jerry Brown made a motion to adopt the resolution as presented; second by Denise Pallarito. **ROLLCALL VOTE**: D Matelski: Yes; J Brown: Yes; J Bergel: Yes; D Pallarito: Yes; M Brown: Yes Resolution was declared adopted.

Supervisor's Report: Leo Sensabaugh passed away, a moment of silence was observed in Leo's honor. Supervisor gave update on fence being complete at the trail head parking lot, the park bathrooms, walkway, splash pad and pavilion pads will be getting power washed this coming week. The rail for handicap ramp will be repaired this week at township hall.

Otsego County Road Commission: The Road Commission has sent Cost Share for Opal Lake Rd., part of Michaywe' Dr. and Autumn Trail. The total project cost is $443,766.40; the Township share will be $221,883.20 which is $37,883.20 higher than we anticipated. Denise Pallarito made a motion to approve the road project as presented; second by Mary Brown. Discussion was had about the cost of roads not getting any cheaper, if we waited it would cost more next year. **MOTION CARRIED** by unanimous vote.

Planning Commission: There is an open position. We will post opening on the website and take applications until August 3rd for consideration at the August 20th meeting.

Quote: Service Drive at Cemetery: A quote was reviewed to push off topsoil and cut the hill grade and connect the drive around parking lot. Jerry Brown made a motion to approve $6,200.00 from Northern Tank Truck; second by Jeff Bergel. **MOTION CARRIED** by unanimous vote.

Quote: To Build Storage Room for Records: Clerk Brown has requested a room be built in the basement of the Township Hall that locks for record retention. A quote was presented from Shamrock Construction to build room. Denise Pallarito made a motion to approve quote in the amount of $2,608.00; second by Jerry Brown. **MOTION CARRIED** by unanimous vote. Mary Brown made a motion to allow the 50% deposit be paid to Shamrock Construction and the balance upon satisfactory completion; second by Denise Pallarito. **MOTION CARRIED** by unanimous vote.

Minutes: Presented by Mary Brown for June 18, 2026 Regular Meeting and July 10th Special Meeting Minutes. A motion was made by Jerry Brown to approve the regular and special meeting minutes; second by Denise Pallarito. **MOTION CARRIED** by unanimous vote. Clerk advised Mary & Jerry will not be at August Board Meeting, Deputy Kaiser will be here.

Clerk's Report: Presented by Mary Brown**:** Township Bills for the period June 19, 2026 to July 16, 2026; with a total of $108,786.24. Motion made by Denise Pallarito to pay the township bills with a total as presented; seconded by Jeff Bergel. **MOTION CARRIED** by unanimous vote.
Clerk requested to pay additional bills as follows: Mary Brown made a motion to JX Truck $3,795.78 for emergency repair to FD truck 514 for fuel tank repairs approved by Supervisor; second by Jerry Brown. **MOTION CARRIED** by unanimous vote. Denise Pallarito made a motion to pay Jim Salo for startup park, township hall and repairs for splash pad, in the amount of $2,245.00; second by Jerry Brown. **MOTION CARRIED** by unanimous vote.

Thunder Over Waters Festival: The Festival Committee would like to use the Township property at 27 & Passenheim again this year and have fireworks on Sandy Street. All insurance papers have been turned into the clerk. Mary Brown made a motion to approve a request to use township property and allow the fireworks permit to be signed; second by Jerry Brown. **MOTION CARRIED** by unanimous vote.

Treasurer's Report presented by Jerry Brown for month ending June 30, 2026**.** Motion made by Denise Pallarito to accept the Treasurer's report for June 30, 2026; second by Jeff Bergel. **MOTION CARRIED** by unanimous vote.

Correspondence: We received a letter from Liquor Control Commission; we had to indicate the Sheriff Department was now doing inspections. Treasurer Brown signed it and it was emailed back to LARA.

FIRE & EMS REPORT: The Fire Chief gave his report: A total of 25 calls, 9 missed calls. Training will be on HazMat. Chief would like permission to purchase two EMS turnout coats for $904.20, smaller ones needed for members. Denise Pallarito made a motion to allow purchase; second by Jeff Bergel. **MOTION CARRIED** by unanimous vote. Chief requested approval to start paying the fee for new EMT's national testing for their EMS license, it would be about $180.00 per EMT, providing they remain with the department for 1 year following certification. Clerk will follow up with township attorney. The Fire Department members would like to stage at Leo Sensabaugh's funeral at the Gaylord Funeral Home on Friday and The Methodist Church on Saturday. Denise Pallarito made a motion to allow; second by Jeff Bergel. **MOTION CARRIED** by unanimous vote.

Board Approval of new FD Members: None

TRUSTEES REPORT:
Denise Pallarito/Planning Commission:
There is a housing development being built at Arbutus Beach, where individual homes will be sold.
America 250 Pollinator Garden Dedication: Trustee Pallarito read the Proclamation honoring the 250th Anniversary of the Unites States of America. Mary Brown made a motion to adopt the proclamation as read; second by Densie Pallarito. **MOTION CARRIED** by unanimous vote. The Township will have a Dedication at the garden on August 6th at 4:30 pm.

Jeff Bergel: Talked about Leo and their friendship

Iron Belle Trail Update: Waiting for Quinn to schedule a pre con meeting.

Old Business: None

New Business: None

Public Comment on non-agenda items were heard. Deputy Supervisor Stults attended a luncheon for retired businessmen recently.

Board Comments: Many comments shared about Leo. Reminder that Early Voting starts July 25th at Bagley Twp Hall on Krys Rd. Thunder Over Waters fundraiser is August 10th at Keg Bar

Meeting adjourn meeting at 8:00 p.m.

Respectfully submitted,

Mary Brown, Clerk
Minutes approved at Board Meeting August 20, 2026