Otsego Lake Township Planning Commission
Approved Minutes for November 7, 2024 Planning Commission Meeting

Call to Order: Chairperson Tim Miller called the meeting to order at 7 PM

Roll call: Present- Al Blackburn, Josh Carlson, Nora Corfis, Tim Miller, Denise Pallarito (OLT Trustee), Leo Sensabaugh, Tom Totten

Pledge of Allegiance: Led by Tim Miller

Public Hearings: None.

Persons requested by the Commission to attend this meeting: None.

Conflict of Interest- Do Commissioners or any Commissioners feel other Commissioners may have a conflict on any matter addressed on the Agenda? None noted.

Housekeeping Business: Next scheduled meeting to be held December ~~9~~ 5, 2024 at 7 PM. (The 2024 master calendar of scheduled meetings for the Planning Commission was originally published with an incorrect date for the December meeting and was corrected to align with the Township website monthly posting)

OLT Planning Commission appointments were discussed. Tom Totten made a motion to recommend Josh Carlson and Nora Corfis be reappointed to the OLT Planning Commission for a 3 year term from January 1,2025 thru December 31, 2028. Leo Sensabaugh seconded the motion. Chairman Miller requested a roll call vote. Al Blackburn- Yes, Josh Carlson- Yes, Nora Corfis- Yes, Tim Miller- Yes, Denise Pallarito- Yes, Leo Sensabaugh- Yes, Tom Totten, Yes. Motion passed unanimously.

Public comments, communications concerning items on the agenda and additions to the agenda- Jason P. Raleig and Jared Devoursney gave a presentation for the proposed Dollar General Building. Discussion followed with questions and answers.

Approval of Minutes of September 5, 2024: Denise Pallarito made the motion to approve the minutes by amending the September 5, 2024 meeting proposed minutes, striking three lines under New Business OLT Master Plan and correcting a typo from MISDA to MSHDA, Leo Sensabaugh seconded the motion. Voice vote taken, motion passed unanimously.

Unfinished Business and reports: None noted.

New Business:

1. Site plan review of PZPR24-003. Parcel Numbers: 091-460-000-130-00, 091-460-000-131-00, 091-460-000-132-00, 091-460-000-135-00

Discussion followed with additional questions and answers with the Dollar General representatives. A motion was made by Denise Pallerito to approve site plan proposal PZPR24-003 with the following recommendations- The Road Commission, Health Department, OLT Fire Department and proposed signage are approved on Inter-Agency Compliance form, the site plan to identify snow storage area, to alter the county requirements for landscaping including minimum size of trees to be planted in favor of adding a sidewalk from property line to property line, to modify parking space reduction agreement to include proposed future parking spaces on site plan if additional parking spaces are required, to identify future stormwater management plans, and to define and clarify outdoor storage facilities if propane and ice machines are considered storage structures. Tom Totten seconded the motion. Chairman Miller

requested a roll call vote. Roll call- Tom Totten- Yes, Leo Sensabaugh-No, Denise Pallarito- Yes, Tim Miller- Yes, Josh Carlson- Yes, Nora Corfis- Yes, Al Blackburn- Yes. Motion passed.

Nora Corfis requested to leave the meeting at 8:25 PM.

2. The NEMCOG public survey was distributed to all commission members for review. Due to the length of the survey, Chairman Miller requested all members review the questions and respond back to him via e-mail no later than November 25 with the 10-15 questions they feel are the most relevant. Chairman Miller will compile the responses and send it to Al Blackburn. Al Blackburn will forward to our NEMCOG representative. A follow up discussion will be on the agenda for our December ~~9th~~ 5th 2024 meeting.

Public participation for items not on the agenda- None.

Township Board Representative: Nothing to report.

Reports, if any, regarding Planning and Zoning from each member of the commission- None.

Otsego County Planning Commission: Randy Stults reported one proposed PUD behind Glen Meadows will not likely go forward. Randy Stults also reported there is a change in the County Planning Commission leadership.

Otsego County Zoning Board of Appeals: Nothing to report.

A motion was made by Leo Sensabaugh to adjourn at 8:36 PM, seconded by Tom Totten. A voice vote was taken, the motion passed unanimously.

Meeting adjourned at 8:36 PM.

Respectfully submitted,

Al Blackburn

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Secretary, OLT Planning Commission

Minutes approved on December 5, 2024 as amended.