OTSEGO LAKE TOWNSHIP BOARD

APPROVED MEETING MINUTES

January 15, 2026

The Otsego Lake Township meeting was called to order with the Pledge of Allegiance at 7PM by Supervisor Matelski. There were 12 guests.

Also present: Fire Chief Tony Rooker, Deputy Supervisor Randy Stults and Deputy Clerk Pat Kaiser.

Roll call: Board Members Present: D Matelski; J Bergel; M Brown; D Pallarito; J Brown

Board Members Absent:

Conflicts of Interest: None

Additions to Agenda: Bradford Lake SA and FD N insulation

Approval of Agenda: Denise Pallarito made a motion to approve the agenda with additions, second by Jerry Brown. **MOTION CARRIED** by unanimous vote.

Brief Public Comment on agenda items: None

County Commissioner: Jason Clement: Absent

Supervisor's Report: Supervisor Matelski gave his update. The original guy that was to do the work at FD N has backed out, that is why it was added to the agenda. Bill Rhodes is sick and will attend our meeting next month.

Bradford Lake Special Assessment annual fee: Mary Brown made a motion to keep the annual fee for winter tax bills at $110.00 per parcel; second by Jerry Brown. **MOTION CARRIED** by unanimous vote.

Quote to add insulation at FD North: Story Basements had bid on the addition of insulation at FD North building attic. That bid was $4,500.00; they have provided their liability insurance certificate. Denise Pallarito made a motion to terminate the contract with Premier that was previously approved and approve the quote of $4,500.00 from Story Basements, second by Jerry Brown. **MOTION CARRIED** by unanimous vote. Mary Brown made a motion to pay the required 50% deposit in the amount of $2,250.00 to Story: second by Jerry Brown. **MOTION CARRIED** by unanimous vote.

Otsego Lake Association: Otsego Lake Association would like to rent the township hall on Saturday, May 30, 2026 for their annual meeting and are requesting the rental fee be waived. Mary Brown made a motion to waive the rental fee of $250.00 for Otsego Lake Association, the cleaning and key deposit will need to be paid; second by Jeff Bergel. **MOTION CARRIED** by unanimous vote.

Meeting Minutes: Presented by Mary Brown for December 18, 2025 Regular Meeting Minutes and Special Meeting Minutes from December 29, 2025. A motion was made by Jerry Brown to approve the December 18th regular meeting minutes; second by Denise Pallarito. **MOTION CARRIED** by unanimous vote. Denise Pallartio made a motion to accept the minutes for December 29, 2025 Special Meeting; second by Mary Brown. **MOTION CARRIED** by unanimous vote.

Clerk's Report: Presented by Mary Brown**:** Township Bills for the period December 19, 2025 to January 15, 2026; with a total of $90,373.62 (does not include invoice from Waste management). Motion made by Denise Pallarito to pay the township bills with a total as presented; seconded by Jeff Bergel. **MOTION CARRIED** by unanimous vote.

Open Sealed Bids for Iron Belle Trail: No bids were received. Christine will reach out to Quinn at Wade Trim as they thought a bid was being sent in.

Update on Ad-Hoc Committee: There was no meeting.

FEMA: Mary has done the quarterly reporting on January 6th.

Treasurer's Report presented by Jerry Brown**.** Motion made by Denise Pallarito to accept the Treasurer's report for December 31, 2025; second by Mary Brown. **MOTION CARRIED** by unanimous vote. There has been $2,250.00 collected for accidents so far per our ordinance.

Correspondence: None

FIRE & EMS REPORT: The Fire Chief gave his report: A total of 21 calls, 2 missed EMS calls, no missed fire calls. 1 Mutual Aid call. There are two members in an EMT class in Frederic. SCBA training was done last Tuesday. National Hose Testing Specialties, Inc provided an agreement for annual hose and ladder testing. Denise Pallarito made a motion to approve up to $2,500.00 for hose and ladder testing to be done each year as required; second by Jeff Bergel. **MOTION CARRIED** by unanimous vote. (was done in September 2025).

Board Approval of new FD Members: No new members

TRUSTEES REPORT:

Denise Pallarito:

Trustee Pallarito reported they hope to have the Master Plan draft done before our February meeting. Denise will be doing the quarterly reporting for the grant.

Planning Commission:

MTA is having a Lunch and Learn training on Wednesday a couple members are interested in watching. The Chairperson can email Mary and let her know names to register. Motion made by Denise Pallarito to

allow up to $125.00 to register Planning members for the Lunch and Learn; second by Jeff Bergel.
MOTION CARRIED by unanimous vote.
Clerk Brown apologized for not printing the Annual Report from the Planning Commission, she will email it to board members and put paper copy in mail slot. Al Blackburn did send it to the clerk in time,

Jeff Bergel:
No updates

Iron Belle Trail Update: Christine was excused, no updates.

Old Business: None

New Business: None

Reminder: Budget Workshop #2 will be on February 19, 2026 at 5:00 pm; the Budget Public Hearing will be on February 19, 2026 at 7:00 pm. All will be posted on our website.

Public Comment on non-agenda items: Donna & Ron are working on Heart Lake SA, still collecting signed petitions.

Board Comments:

Meeting adjourn meeting at 7:32 p.m.

Respectfully submitted,

Mary Brown, Clerk
Approved at Board Meeting February 19, 2026