OTSEGO LAKE TOWNSHIP BOARD

MEETING MINUTES

November 16, 2023

The Otsego Lake Township meeting was called to order with the Pledge of Allegiance at 7PM by Supervisor Matelski. There were 10 guests.

Also present: Parliamentarian Randy Stults & Fire Chief Jeff Schermerhorn.

Roll call of Board Members: Present J Bergel; D Pallarito; J Brown; M Brown; D Matelski

Conflicts of Interest: None

Additions to Agenda: None

Supervisor Update: Dave Matelski; Talked to Christine in zoning for update on complaint status, she is working on trying to resolve them but is handling many complaints with no help at this time. Dave had turned over a complaint of a dock on Kelly St property to Andy, it is in the water and is a safety concern once snowmobile season starts. Dave also had a discussion with GLF about the upcoming trash contract (expires in 2025), it was recommended that the Township puts it out for bid next May.

STG Group: Kyle Shumaker gave a presentation on a new website for the township. He explained the process for them to develop a new website and what options for maintaining it. There are a couple of package options depending on what we want. After some discussion a motion was made by Jerry Brown to have STG design our website with the platinum package for $2,495.00, we will decide later what hosting/maintenance we will have, second by Denise Pallarito. All ayes. **MOTION CARRIED**.

Cherry Capital Communications: Internet presentation by Tim Maylone, explained grant monies available for having more open network access in this area that could serve Consumer's Energy customers. It would take buy in from the Township that could be allowing a shed like building on the township's property. Their goal is to see 95% of the homes connected. The process was explained, and some questions answered about this service.

Meeting Minutes presented by Mary Brown for October 19, 2023, regular meeting minutes and special meeting minutes from October 26, 2023 (Election Commission). Motion made by Jerry Brown to accept meeting minutes 10/19: second by Jeff Bergel. All ayes. **MOTION CARRIED**. Dave Matelski made a motion to accept the minutes 10/26, second by Mary Brown. All ayes: **MOTION CARRIED.**

Clerk's Report: Presented by Mary Brown: Township Bills for the period October 20, 2023, to November 16, 2023, with a total amount of $185,981.75. Motion made by Denise Pallarito to pay the township bills in the amount of $185,981.75; with total of $157,535.24 from the General Fund which includes $120,521.00 for Iron Belle Trail work done by Bisballe and $1800.00 in election wages; $11,756.10 for the Fire Fund and $16,690.41 for Trash Fund, seconded by Jeff Bergel. All ayes: **MOTION CARRIED**. There are additional bills that need to be paid next week; Northwood Plumbing $588.50 for fixing heat and salt for softener. Motion made by Denise Pallarito to pay bill, second by Jerry Brown. All ayes. **MOTION CARRIED**. Cutting Edge Computers for security cameras, $3149.99. Motion made by Jerry Brown to pay the bill, second by Denise Pallarito. All ayes. **MOTION CARRIED**. Mary questioned the invoice received from NEMCOG for $2200.00 for Master Plan update, it hasn't been done yet. This is a first installment for the work to start. A motion was made by Denise Pallarito to pay the invoice, second by Mary Brown. All ayes. **MOTION CARRIED**. The clerk is working on the Fire Department insurance claim, Chief has given the final

APPROVED
BY: Board DATE: 12-21-

items needed to finish claim. The Burham & Flower Insurance documents need to be submitted for policy renewal. Any help would be appreciated, I'll be here tomorrow at 9:00 am to work on it. I attended the Fire Department meeting Tuesday. It was a very good meeting, ran professionally and great to see all the officers working together for the good of the department, it also looked great in the meeting room. NOTE: Chief's name on nameplate was spelled wrong, it was re-ordered.

Treasurer's Report presented by Jerry Brown. Motion made by Denise Pallarito to acknowledge the Treasurer's report for October 31, 2023, second by Jeff Bergel. All ayes: **MOTION CARRIED**

FIRE & EMS REPORT: **40** Calls, 33 EMS, 6 Fire, 1 Missed Calls. The Fire Chief gave his report. Chief Schermerhorn advised the flashlights are in that we approved last month; there is a Thanksgiving Dinner for the FD members and their families and the board is invited also, it will be this Saturday at 5pm; the Tree Lighting will be December 1st at 6pm, all are invited, open to the public; our Santa Parade will be like last year on December 18th & 19th. Truck 514 has issues with the pump from lack of maintenance and overheating. It will be between $10-$15,000 if repaired per CSI. The truck can still be used, just need to keep a watch on the pump. The Chief presented a quote from Cutting Edge Computers for security cameras in both buildings for FD in the amount of $1608.87, part of that should be covered by insurance claim for the DVR. Motion made by Mary Brown to purchase/upgrade security cameras, second by Jerry Brown. All ayes. **MOTION CARRIED**.

CONSTABLE REPORT: Mike Coutant said all establishments checked out.

Eliminate Constable Position: Last budget workshop time the board had decided to turn liquor inspections back over to law enforcement as the reimbursement amount we get from SOM Liquor Control does not cover the cost of the constable position with benefits. Resolution #2023-2226-1 was read by the Clerk that would change the **elected constables to zero**. The resolution was offered by Mary Brown, second by Denise Pallarito; Rollcall vote: M Brown: Y; D Matelski: Y; J Bergel: Y; D Pallarito: Y; J Brown: Y. **Resolution declared adopted**. The Clerk will forward to the Otsego County Clerk.

Iron Belle Trail sealed bids opened: One sealed bid was received from Moeller Builders Inc on November 2, 2023. The sealed bid was opened and read out loud by the clerk. The bid was in the amount of $465,000.00. After a discussion and review, it was determined to turn the bid over to Wade Trim for Quinn Ridley to review to see that it was bid to specs and Christine Boyak-Wohlfeil, Project Manager. There were no other bids turned in for this project.

PUBLIC COMMENT: Mark Graf from Winn Telecom gave short presentation on fiber optic/internet service this company can provide, being the largest provider in this area.

NEW BUSINESS: The Township Hall will be closed November 23rd & 27th for Thanksgiving. Also, December 25th and January 1st.

OLD BUSINESS: None

TRUSTEE REPORT:

Denise Pallarito: Denise signed up and paid for MTA class in Mt. Pleasant on December 6th. Mary Brown made a motion to reimburse Denise for the class for $178.00, second by Jerry Brown. All

ayes. **MOTION CARRIED**. Motion made by Mary Brown to allow for lodging for the class, second by Jerry Brown. All ayes. **MOTION CARRIED**.

PLANNING COMMISSION: The Planning Commission had no meeting.

Jeff Bergel:

PARK & RECREATION COMMITTEE: The Park Committee had their meeting; positions were appointed by members. Positions and term dates will be submitted to township board along with budget request for next budget F/Y at the December Township meeting. The gravity rail had been looked at by the company and they believe they know how to make the repairs. If the weather stays decent, they will attempt to repair it in December.

Meeting adjourn meeting at 8:44 p.m.

Respectfully submitted,

Mary Brown

Mary Brown, Clerk

Minutes approved at Board Meeting on December 21, 2023