OTSEGO LAKE TOWNSHIP BOARD

MEETING MINUTES

December 15, 2022

The Otsego Lake Township meeting was called to order with the Pledge of Allegiance at 7PM by Supervisor Matelski. All board members were present, there were 15 guests.

Also present: Fire Chief Dale Tucker, Parliamentarian Randy Stults and Constable Mike Coutant

Supervisor Update: Dave gave updates on gravity rail at park, reminder to all board members to use Township email, not personal, met with Road Commission today and discussed roads in the township.

Additions to Agenda: Thomas Marquard, Planning & Zoning Capital Projects Grants Director

Meeting Minutes presented by Mary Brown for November 17, 2022. Motion made by Gary Johnson to accept the November 17, 2022, Board Meeting minutes as presented; second by Jerry Brown; All ayes: **MOTION CARRIED**

Township Bills were presented by Mary Brown for the period 11/18/22 to 12/15/22 with a total amount of $55,878.69. Motion made by Gary Johnson to pay the township bills for $29,781.69 for the General Fund; $9,406.59 for the Fire Fund and $16,690.41 for Trash Fund, seconded by Jeff Bergel. All ayes: **MOTION CARRIED**. Mary presented an annual water testing contract with the health department for $380.00 for supervisor to sign. Motion made by Mary Brown to accept the contract for $380.00, second by Gary Johnson. All ayes; **MOTION CARRIED**
3 Additional bills to pay: John Hancock $4,801.74, Northern Michigan Engineering $1,250.00, and Cutting Edge $39.00. Motion made by Gary Johnson to pay the additional 3 bills, second by Jerry Brown.
All ayes; **MOTION CARRIED**

Meeting dates for Township Board Meetings presented for 2023. Motion made by Jeff Bergel to approve the meetings dates for 2023 Township Board Meetings, second by Gary Johnson. All ayes; **MOTION CARRIED**
NOTE: The Burnham & Flower Insurance policy is renewed February 1, 2023, if anyone wants to review the policy, it's in the Clerk's office.

Treasurer's Report presented by Jerry Brown.
Motion made by Gary Johnson to accept the Revised Treasurer's report for November 30, 2022, second by Mary Brown. All ayes: **MOTION CARRIED**
Jerry gave an estimate from Cutting Edge to buy a new router and move all internet equipment to the server room upstairs. Motion made by Jerry Brown to approve $1,500.00 to upgrade router and move equipment; second by Gary Johnson. All ayes; **MOTION CARRIED**.
Motion made by Mary Brown to amend budget in the amount of $1500.00 from contingency to cover the router and equipment move, second by Jeff Bergel. All ayes; **MOTION CARRIED**.

FIRE & EMS REPORT: **34** Calls, 24 EMS, 9 Fire, 1 Missed Calls. The Fire Chief gave his report. Chief Tucker is working on getting estimates for a new payroll/run reporting software and security cameras for the fire

hall. He is also checking in to leasing program for emergency vehicle as an option. There will be a fundraiser on January 7th for Kayla Kusterer, she is having brain surgery (her husband Zach in on the department)

CONSTABLE REPORT: MIKE COUTANT, all establishments were complying.

ORDINANCE ENFORCEMENT REPORT: MIKE COUTANT, no complaints to report.

PARK & RECREATION COMMITTEE: No meeting. The committee did make the recommendation to reappoint Mike Coutant and Lorraine Markovich each to three-year terms from 01/01/2023 to 12/31/2025. Motion made by Mary Brown to appoint Mike Coutant to another term January 1, 2023, through December 31, 2025, second by Gary Johnson. All ayes; **MOTION CARRIED**

Motion made by Mary Brown to appoint Lorraine Markovich to another term January 1, 2023, through December 31, 2025, second by Gary Johnson. All ayes; **MOTION CARRIED**

Gary Johnson gave a verbal resignation as board representative on Park & Rec Committee. Motion made by Mary Brown to appoint Jeff Bergel to be bored representative to the Park & Rec Committee, second by Gary Johnson. All ayes; **MOTION CARRIED**

NEW BUSINESS: Thomas Marquard, Otsego County Zoning Director gave an update on the maintenance on Iron Belle Trail, explaining the billing breakdown by townships. The County Park has applied for a SPARK Grant to enhance the playground equipment & beach area.

Truck Ordinance: Mary Brown made a motion to adopt Resolution #2022-121501, to adopt truck ordinance #2022-1215, second by Gary Johnson. Rollcall vote: J Brown Yes; J Bergel Yes, G Johnson Yes, D Matelski Yes, M Brown Yes. All in favor, **Supervisor Matelski declared the Resolution adopted**.

Mary Brown made a motion to adopt Truck Ordinance # 2022-1215, second by Jerry Brown. ROLL CALL VOTE: D Matelski Yes, G Johnson Yes, J Bergel Yes, J Brown Yes, M Brown Yes. The Ordinance was declared adopted by Supervisor Matelski. Clerk Brown certified Truck Ordinance # 2022-1215 entitled Truck Ordinance adopted, published in the Weekly Choice on 12-22-2022.

FOIA Coordinator: Mary Brown made a motion to appoint Joan Elenz as the FOIA Coordinator, second by Gary Johnson. All ayes; **MOTION CARRIED**

OLD BUSINESS: None

TRUSTEE REPORT:

1. Gary Johnson expressed concerns about the tree on the side of township hall, should have it looked at to see if we should remove the tree. Mary will contact Sean Thomas for his opinion.

   PLANNING COMMISSION:
   Jack Udebrock has retired from the Planning Committee, leaving a vacancy for one position and a new chairperson. Leo Sensabaugh term expires 12/31/22. Motion made by Jerry Brown to reappoint Leo Sensabaugh to another term from 01/01/2023 through 12/31/2025, second by Jerry Brown. All ayes; **MOTION CARRIED**
2. Jeff Bergel: nothing to report

BOARD OF REVIEW APPOINTMENTS TO NEW TWO YEAR TERM: Supervisor Matelski made the following recommendations to the board for consideration: BOR Members; Christine Boyak-Wohlfeil, Mike Coutant & Diane Pompei, BOR Alternates; Al Blackburn and Jay Welter, with Jay's experience he would be able to train Al. Terms are January 1, 2023 through December 31, 2024.

Motion made by Jerry Brown to **appoint Christine Boyak-Wohlfeil** to BOR; second by Jeff Bergel. All ayes; MOTION CARRIED.

Motion made by Jerry Brown to appoint **Mike Coutant** to BOR, second by Jeff Bergel. All ayes; **MOTION CARRIED.**

Motion made by Mary Brown to appoint **Diane Pompei** to BOR, second by Jerry Brown. All ayes; **MOTION CARRIED**.

Motion made by Jerry Brown to appoint **Jay Welter** to BOR Alternate, second by Mary Brown. 4 ayes (J. Brown, M. Brown, G. Johnson, D. Matelski) NO: Jeff Bergel. **MOTION CARRIED**

Motion made by Jerry Brown to appoint **Al Blackburn** to BOR Alternate, second by Gary Johnson. All ayes; **MOTION CARRIED**.

Jay Welter questioned the authority of the Supervisor on nominating members to BOR, the proper procedures were followed.

All BOR members must take Oath of Office by December 25th.

COUNTY COMMISSIONER: Rob Pallarito reported ON County Bus ridership has gone back up, the County did approve a second full time dispatcher. The County also approved the Sheriff Department to purchase a new van for the work camp. Rob has accepted a position as District Director for Senator Hoitenga, we wish him much success. Supervisor Matelski presented Commissioner Pallarito with a Certificate of Appreciation for his time serving as County Commissioner representing Otsego Lake Township.

PUBLIC COMMENT:

Two audience members made comments. Robin Johnson expressed concerns about the Camp Grayling expansion and feels time is of the essence on this project. Rob Pallarito commented that officials need to wait for the process on the expansion, it is going to be around two years to sort the property details out before we have any facts.

Motion made by Jerry Brown to adjourn meeting at 8:12 p.m., second by Gary Johnson. All ayes; **MOTION CARRIED**

Respectfully submitted,

Mary Brown

Mary Brown, Clerk

Minutes approved at Board Meeting January 19, 2023