Otsego Lake Township Planning Commission
Approved Minutes for August 7, 2025 Planning Commission Meeting
Meeting Location- Otsego Lake Township Hall

Call to Order: Chairperson Tim Miller called the meeting to order at 7 PM

Two members of the public present.

Roll call: Present- Al Blackburn, Josh Carlson, Nora Corfis, Tim Miller, Denise Pallarito (OLT Trustee) Leo Sensabaugh, Tom Totten. All members present.

Pledge of Allegiance: Led by Tim Miller

Public Hearings: None.

Persons requested by the Commission to attend this meeting: None

Conflict of Interest: Do Commissioners or any Commissioners feel other Commissioners may have a conflict on any matter addressed on the Agenda? None noted

Housekeeping Business: Next scheduled meeting to be held September 4, 2025 at 7 PM

Public comments, communication concerning items on the agenda and additions to the agenda: None

Approval of Minutes of July 10, 2025: Leo Sensabaugh made a motion to accept the minutes of July 10, 2025 as presented. Tom Totten seconded the motion. No discussion. A voice vote was taken and passed unanimously.

Unfinished Business and Reports:

1. Master Plan discussion- Denise Pallarito reported the following -Melissa Chambers, NEMCOG Regional Planner, is no longer with NEMCOG. Heather Runyan, NEMCOG Regional Planner will assist with finalizing our Master plan and will attend our September 4, 2025 meeting. The Cemetery Master plan cannot be completed under the MSHDA Grant. The OLT Parks and Rec Plan has been approved and will be included in the Master Plan. She recommended the I-75 highway interchange corridor be reviewed to align with the Master Plan. Chairman Miller agreed to add her request to a future Planning Commission meeting. Randy Stults commented the Otsego County Planning Commission will be reviewing zoning uses in the near future.

New Business: None

Public Participation For Items Not On The Agenda- None

Reports, If Any, Regarding Planning And Zoning from each member Of The Commission- None

Township Board Representative:

Denise Pallarito reported the following- Denise Pallarito and OLT Clerk Brown are reviewing township policies and the OLT Board approved the policy changes presented to date. The gravity rail at the OLT park will be removed. Discussion followed on the company removing the gravity rail and what will replace it, showing a rendering layout of a possible activity center. A new fence will be installed at the OLT Cemetery. The splash pad at the OLT Park has been updated. The baseball diamond at the OLT Park needs updating. The trail head at the OLT Park has been cleaned up. New signage has been installed at the trailhead of the

OLT Park walking trail.

Otsego County Planning Commission: Nora Corfis deferred to Randy Stults for comments. Randy reported the County approved a Special Use request for a snowmobile race, and the Otsego County Planning Commission will be reviewing zoning uses in the near future.

Otsego County Zoning Board of Appeals: Tim Miller reported a non-use variance case was denied, and property along M-32 received approval for re-zoning.

Tim Miller adjourned the meeting at 7:40 PM.

Respectfully submitted,



Al Blackburn
Secretary, OLT Planning Commission

Minutes approved as presented at the September 4, 2025 Planning Commission Meeting