Otsego Lake Township Planning Commission
Approved Minutes for July 10, 2025 Planning Commission Meeting
Meeting Location- Otsego Lake Township Hall

Call to Order: Chairperson Tim Miller called the meeting to order at 7 PM

Two members of the public present, and Melissa Chambers, NEMCOG Regional Planner

Roll call: Present- Al Blackburn, Josh Carlson, Tim Miller, Leo Sensabaugh, Tom Totten.
Absent- Nora Corfis, Denise Pallarito

Pledge of Allegiance: Led by Tim Miller

Public Hearings: None.

Persons requested by the Commission to attend this meeting: Melissa Chambers, NEMCOG Regional Planner

Conflict of Interest: Do Commissioners or any Commissioners feel other Commissioners may have a conflict on any matter addressed on the Agenda? None noted.

Housekeeping Business: Next scheduled meeting to be held August 7, 2025 at 7 PM

Public comments, communication concerning items on the agenda and additions to the agenda: Al Blackburn stated Land Use Services sent an E-mail to Planning Commission's within the county for additional feedback concerning Distracted Roadside Billboards. Tim Miller will follow up with Land Use Services.

Approval of Minutes of June 5, 2025: Josh Carlson made a motion to accept the minutes of June 5, 2025 as presented. Leo Sensabaugh seconded the motion. No discussion. A voice vote was taken and passed unanimously.

Unfinished Business and reports:
1. Master Plan revisions, survey, NEMCOG status update.

Melissa Chambers (NEMCOG Regional Planner) presented the survey results for the OLT Master Plan Appendix A, along with the Goals and Objectives , Chapter 7. Discussion followed and several recommendation's were made during the review. Melissa Chambers will made the suggested changes and was asked to attend the August 7, 2025 OLT Planning Commission Meeting to present the updated version of the Goals and Objectives, and to provide an updated Master plan timeline schedule. A Cemetery Master Plan was discussed and will be added to the August 7, 2025 agenda. A OLT Safety plan was discussed, and Melissa Chambers stated Doug Baum, NEMCOG Executive Director will handle this section of the Master Plan due to his expertise in this area. A tentative date to hold a Master Plan Public Hearing may be scheduled in September, 2025.

Leo Sensabaugh requested to leave the meeting at 8:38 PM.

New Business: None

Public Participation For Items Not On The Agenda- Randy Stults stated the Otsego County Administrator has decided not to pursue renewing his contract. Randy also reported on July 23, 2025 at 4 PM, there is a Otsego County Planning Commission Committee meeting to discuss Zoning Districts.

Reports, If Any, Regarding Planning And Zoning from each member Of The Commission- Al Blackburn and Tom Totten reported they attended recent Otsego County Planning Commission meetings and stated the meetings were very informative.

Township Board Representative: Denise Pallarito was absent

Otsego County Planning Commission: Nora Corfis was absent

Otsego County Zoning Board of Appeals: Tim Miller reported there is one meeting coming up.

Tim Miller adjourned the meeting at 8:53 PM.

Respectfully submitted,

Al Blackburn

Al Blackburn
Secretary, OLT Planning Commission
Minutes approved as presented at the August 7, 2025 meeting.