OTSEGO LAKE TOWNSHIP BOARD

APPROVED MEETING MINUTES

April 18, 2024

The Otsego Lake Township meeting was called to order with the Pledge of Allegiance at 7PM by Supervisor Matelski. There were 8 guests.

Also present: Fire Chief Jeff Schermerhorn, Parliamentarian Randy Stults, Constable Mike Coutant and County Commissioner Jason Clement.

Roll call of Board Members Present: J Brown; D Matelski; M Brown; D Pallarito

Board Members Absent: J Bergel

Conflicts of Interest: None

Additions to Agenda: None

Supervisor's Report: The cleanup has stopped on Kelly Street because they found an original plat from years ago with the owner's name. Once the owner verified it will go on the tax rolls.

Meeting Minutes Presented by Mary Brown for March 21, 2024, regular meeting minutes. A motion was made by Jerry Brown to accept meeting minutes as presented for March 21st: second by Denise Pallarito. All ayes. **MOTION CARRIED.**

Clerk's Report: Presented by Mary Brown**:** Township Bills for the period March 22, 2024, to April 18, 2024, with a total amount of $56,013.24. Motion made by Denise Pallarito to pay the township bills as presented; with total of $26,714.05 from the General Fund; $12,608.78 for the Fire Fund and $16,690.41 for Trash Fund, seconded by Jerry Brown. All ayes: **MOTION CARRIED**. Note: Clerk overpaid Randy Stults $75.00 from March 21st meeting, I will correct with future payroll. The invoice from Bisballe came in at $46,050.00 for work done at the cemetery. Denise Pallarito made a motion to pay the bill as presented, second by Jerry Brown. All ayes. **MOTION CARRIED**. The MMCA Annual Conference in Traverse City sold out of blocked rooms, they were $215.00 per night. Mary Brown booked the Traverse City State Park for the whole week for $239.00 with a saving of about $800.00.
Mary Brown attended the MTA County Chapter Meeting on April 16th. Kirk Harrier gave an update on road projects in the county. Mark from Equalization gave a presentation of services they provide to assessors and treasurers. Mary thanked Britany Schermerhorn, Jeff Schermerhorn, Link Hibernig and Aaron Blaine for their time spent in recent training for the fire department. Dan Smith will be here on Wednesday, June 12th to start our audit.

Resolution #2024-6 Freedom of Information Act Coordinator was read by Mary Brown to designate Clerk Mary Brown as FOIA Coordinator. The Clerk is usually the person to receive a FOIA request and keeps the records of the Township. Motion was made by Mary Brown to adopt the resolution as read; second by Jerry Brown.
Roll call vote: M Brown: Yes; D Matelski: Yes; D Pallarito: Yes; J Brown: Yes; Bergel: Absent: Resolution declared adopted.

APPROVED
BY: Board DATE: 5-16-24

Treasurer's Report presented by Jerry Brown. Motion made by Denise Pallarito to accept the Treasurer's report for March 31, 2024, second by Mary Brown. All ayes: **MOTION CARRIED**
Jerry will be attending MMTA training next month.

FIRE & EMS REPORT: **19** Calls, 17 EMS, 2 Fire, 0 Missed Calls. The Fire Chief gave his report. Chief Schermerhorn reported the pump on the water well at fire hall needs to be replaced, he is waiting on an estimate for replacement. 525 needs alignment and 2 new tires. Dave recommended McVeigh's in Mio. Chief Schermerhorn asked for reconsideration of the members not being allowed to be on two departments. Paul Slough (he was at the meeting) will investigate it and advise. Mary will ask for MTA opinion. There will be training on May 10th at the airport for "Aircraft Down", all members will be attending.

CONSTABLE REPORT: Mike Coutant reported all establishments checked out.

PUBLIC COMMENTS: Paul Slough is a candidate for Probate Court Judge, he provided his background as local attorney and his plans if he wins this judge position. Al Blackburn questioned the cemetery expansion project/invoice, no mention of money coming back for the trees that were removed?

NEW BUSINESS: None

OLD BUSINESS: None

TRUSTEE REPORT:

Denise Pallarito:
Denise was contacted by a citizen asking to have the trail head opened for use. Mary recommended we wait as it is still a construction site, hopefully we will get a bid for the building. Also said we should consult with our Park Committee. There seems to be issues on Sandy Lane with traffic, someone was almost hit. Denise also attended the MTA County Chapter meeting and gave update on the recycling program, Tom Marquard is working on new program and will provide any updates in the future.
PLANNING COMMISSION: There was no meeting.

Jeff Bergel: Absent
PARK & RECREATION COMMITTEE: No meeting.

Jason Clement, Otsego County Commissioner: There was a finance committee meeting, the Commission of Aging will be on the August ballot seeking 1 mill. The lights at the airport on one of the runways need repairs, they have requested a $200,000.00 loan from the county to make the repairs. The drain on Otsego Lake is open. Hayes Township will be having a facility for batteries to recapture power.

Meeting adjourn meeting at 7:33 p.m.

Respectfully submitted,

Mary Brown

Mary Brown, Clerk

Minutes approved at Board Meeting on May 16, 2024.