OTSEGO LAKE TOWNSHIP BOARD

MEETING MINUTES

January 18, 2024

The Otsego Lake Township meeting was called to order with the Pledge of Allegiance at 7PM by Deputy Supervisor Stults. There were 4 guests.

Also present: Deputy Treasurer Joan Elenz and Fire Chief Jeff Schermerhorn.

Roll call of Board Members Present: J Bergel; M Brown; D Pallarito.

Board Members Absent: J Brown; D Matelski

Conflicts of Interest: None

Additions to Agenda: None

Public Hearing opened at 7:01 p.m. To establish assessment for 2024 taxes for Big Bradford Lake District 13, no more than $100.00 per parcel. With no public comments, the Public Hearing closed at 7:02m p.m. A motion was made by Denise Pallarito to establish assessment of tax for Big Bradford Lake District 13, second by Mary Brown. All ayes. **MOTION CARRIED.**

Meeting Minutes presented by Mary Brown for December 21, 2023, regular meeting minutes and special meeting minutes from December 28, 2023. A motion was made by Denise Pallarito to accept meeting minutes as presented: second by Jeff Bergel. All ayes. **MOTION CARRIED**.

Clerk's Report: Presented by Mary Brown: Township Bills for the period December 22, 2023, to January 18, 2024, with a total amount of $57,938.78. Motion made by Mary Brown to pay the township bills in the amount of $57,938.78; with total of $27,206.94 from the General Fund; $14,041.43 for the Fire Fund and $16,690.41 for Trash Fund, seconded by Denise Pallarito. All ayes: **MOTION CARRIED**.
There are additional bills that need to be paid next week that total $908.48; Grecko Printing $467.06 for envelopes; Bill Marsh Ford $266.42 repairs to FD vehicles and MTA $175.00 for planning members webinar. Motion made by Jeff Bergel to pay the additional bills as presented; second by Denise Pallarito. All ayes. **MOTION CARRIED**.

The clerk explained the process for turning in payroll requests (after each committee meeting) and that training is scheduled by the clerk to verify adequate budget balance before spending for training, also clerk maintains the MTA site where the training is booked.

Township Board Meeting dates for 2024 were presented. Motion made by Denise Pallarito to approve dates, second by Mary Brown. All ayes. **MOTION CARRIED**.

Social Media Policy: Social Media Policy for the Workplace, Policy #2024-1 was presented. This is a policy that Paul Slough, Township Attorney, had drafted to cover all employees of the township. Motion made by Mary Brown to approve the policy as presented, second by Jeff Bergel. All ayes. **MOTION CARRIED.**

Treasurer's Report presented by Joan Elenz**.** Motion made by Denise Pallarito to accept the Treasurer's report for December 31, 2023, second by Mary Brown. All ayes: **MOTION CARRIED**

APPROVED

FIRE & EMS REPORT: **25** Calls, 20 EMS, 5 Fire, 0 Missed Calls. The Fire Chief gave his report. Chief Schermerhorn advised the cameras have been ordered from Cutting Edge. There is a new employee for EMS, Kaylee Nottage. All fire trucks are getting oil changes and maintenance done. The fire department will be holding a large amount of training this year, there are now mandatory continuing education credits, and the training will allow all members to get their required CE credits. Chief Schermerhorn agave run totals for 2023. There was a total of 364 runs, 106 were fire and 258 were EMS. That's the highest number of runs in a year to date.

CONSTABLE REPORT: Mike Coutant was absent. Mary Brown gave his report, Mike had said all establishments checked out.

NEW BUSINESS: None

OLD BUSINESS: None

TRUSTEE REPORT:

Denise Pallarito: Denise said it was a quiet month,
PLANNING COMMISSION: The planning commission met at the beginning of the month. Tim Miller is Chair, Leo Sensabaugh is Vice Chair and Alk Blackburn is Secretary

Jeff Bergel:
PARK & RECREATION COMMITTEE: The Park Committee had their meeting. Christine is talking to Quinn at Wade Trim about the specs for trail head project. The DNR Grant expired February 29th, she is requesting another extension. The park committee turned in a quote for consideration in the next budget, to purchase a handicap swing, quote is $4,701.34.

PUBLIC COMMENT: None

Meeting adjourn meeting at 7:24 p.m.

Respectfully submitted,

Mary Brown

Mary Brown, Clerk

Minutes approved at Board Meeting February 15, 2024