OTSEGO LAKE TOWNSHIP

ADOPTED BOARD MEETING MINUTES

August 19, 2021

The Otsego Lake Township Board Meeting was called to order at 7PM by Supervisor Matelski. Five board members were present and 14 guest(s).

The meeting was opened by Supervisor Matelski and asked if there were any conflicts of interest before we begin, and none were stated by all in attendance. Supervisor Matelski then requested the purchase of surveillance cameras be added to the agenda.

Supervisor Matelski Update: Update on seal coat performed on Mancelona Road from Old 27 to the Otsego/Mancelona County lines. Passenheim road improvement approved by OLT Board in last meeting. Tree fell at the township hall from recent windstorm. Future Marlette Road improvements from Old 27 to Sherman Road township share estimated at $71,000, and lastly wooden fence completely on the vacant lot adjacent to the township hall.

Clerk J Baker requests to adopt proposed minutes from July 15, 2021, board meeting.

1st Motion was made by G Johnson to adopt July 15, 2021, minutes, seconded by J Brown motion carried.

2nd Motion was made by J Brown to adopt special meeting minutes Aug 11, 2021, seconded by G Johnson motion carried.

3rd Motion made by J Brown approve township bills for the month of June/July: General Fund $42,135.82, Fire Fund $12,564.03, and Trash fund of $17,608.80, seconded by M Brown motion carried.

TREASURER'S REPORT- Month ending July 31, 2021

GENERAL FUND

Beginning Balance	$675,571.25
Receipts	
Disbursements	
Ending Balance	$700,051.73

TAX ACCOUNT

Beginning Balance	$ 1,729.35
Receipts (interest)	490,849.88
Disbursements	266,020.10
Ending Balance	$ 226,559.13

FIRE FUND

Beginning Balance	$298,938.36
Receipts	
Disbursements	
Ending Balance	$245,024.77

TRASH FUND

Beginning Balance	$106,355.05
Receipts	4.30
Disbursements	17,608.80
Ending Balance	$ 88,750.55

4th Motion made by G Johnson approve July month ending Treasurer's Report, seconded by M Brown motion carried.

FIRE & EMS REPORT - Total Calls 33 – EMS 19, Fire 10, 4 Missed Call(s), with an average in route time of 5.62 minutes. The fire department will participate in the TOW parade and will be open during the day for the public to view. Also, they will be on standby for the fireworks at dusk. Extractions tools from Apollo have been ordered. Tanker 514 will be out of service during the first week of September, for the repairs damaged by driving over a stump on private property.

CONSTABLE & ORDINANCE ENFORCEMENT REPORT - All checked out no complaints this month.
Public Comment: - NONE

NEW BUSINESS -

5th Motion made by M Brown to purchase 4 cameras for the township hall at a purchase price of $193.75, seconded by J Brown motion carried.

6th Motion made by G Johnson to amend and increase road budget by $45,000 from our fund equity to $195,000 for the Passenheim road improvements, seconded by J Brown motion carried.

Township Maintenance - Discussion adding first responder to replace Landscape Plus – October 1st target date, D Matelski stated there would be no more cost to the township. List of equipment forth coming. Purposed more meetings with Paul to discuss list of responsibilities.

Thunder Over Waters discussion to approve application and all insurance forms signed. Concern that forms were not completed with proper name, and approval was not given.

7th Motion made by J Brown to allow the Deputy Clerk to work one day a week no more than 5 hours per day from September 01 thru November 31, 2021, seconded by G. Johnson motion carried.

8th Motion made by J Brown to adopt County Designated Assessor, seconded by G. Johnson motion carried.

9th Motion made by M Brown to approve Assessor contract, seconded by G. Johnson motion carried.

10th Motion made by M Brown to approve Assistant Assessor contract, seconded by G. Johnson motion carried.

TRUSTEE REPORT:

Trustee M Brown – Fire Liaison: Attend fire department business meeting on August 3rd.
Finished ARPA application and also attended webinar for the ARPA process and allowed uses of the funds.
Trustee G Johnson – Big Bradford lake dam received report from structural engineer – maintenance on bearings and possible structure to house in the long term. Structure and embankment are sound, changes or improvements are the responsibility of the BLA, $20,000 is in a fund for repairs. Milfoil has not been treated yet. Problem with noise on Bradford Lake, ordinance was discussed in the future to curb the problem. Checking with Lake & Stream to see what they have done in the past with similar issues. Michelle Noroit has same issue in Bagley Twp. Quiet hours changing to 10:oo PM to 6:30 AM

PLANNING COMMISSION - G Johnson: Lots by water revision is finished and meet with Paul Hartman. Comments finished on lake front access, mixed use resort by Treetops was denied by planning commission (not restrictive enough).

PARKS & RECREATION – M Coutant: Meeting on the 4th, grant project still moving slow, we requested permission from DNR. Recreation plan still in process. Several surveys are being considered (more docks). Only one bid for vault toilet RPM will bid but can't be done until next year. Memorial landscaping has been completed. Paint sign for the park next to old 27. Wade trim bills received thus far has been submitted for grant reimbursement. Park rentals have been very busy, maintenance checklist completed for safety and insurance purposes. Considering wood chips and updating GPS to create new map for the nature trail.
CEMETERY COMMITTEE - J Baker: No meeting this month, trees cut and trimmed at cemetery by Shawn Thomas tree service. Concern from maintenance man regarding grave decorations that are not in compliance.

COUNTY COMMISSIONER - Rob Pallarito – August 11th Gypsy month presentation posted on the county website. Issue in several areas. There is $113K available, but not enough to do what's necessary. New County Jail 96 bed proposal will be on the November ballot for the voters to decide. County is asking for a 1.15 mill increase to cover the cost of the new jail ($15M price tag). Population increase from the recent census indicates Otsego Lake one of the highest. ARPA funds available to Otsego county estimated at $422K.

OLD BUSINESS -

Meeting ended with an open discussion concerning needed repairs and maintenance for the township hall, which included power washing the exterior, repair woman's bathroom faucet and spraying pesticide to irradicate the spider issue near all entrances to the hall.

11th Motion made by M Brown to approve adjourn the meeting, seconded by J Brown motion carried.

Meeting adjourned at 9:02 PM.

Respectfully submitted,

James A. Baker, Clerk