Otsego Lake Township Planning Commission
Approved Minutes for September 5, 2024 Planning Commission Meeting

Call to Order: Chairperson Tim Miller called the meeting to order at 7 PM

Roll call: Present- Al Blackburn, Josh Carlson, Tim Miller, Denise Pallarito (OLT Trustee), Leo Sensabaugh, Tom Totten
Absent- Nora Corfis

Pledge of Allegiance: Led by Tim Miller

Public Hearings: None.

Persons requested by the Commission to attend this meeting: None.

Conflict of Interest- Do Commissioners or any Commissioners feel other Commissioners may have a conflict on any matter addressed on the Agenda? None noted.

Housekeeping Business: Next scheduled meeting to be held October 3, 2024 at 7 PM

Public comments, communication concerning items on the agenda and additions to the agenda: None.

Approval of Minutes of July 11, 2024: Josh Carlson made the motion to approve the minutes as presented of the July11, 2024 meeting, Tom Totten seconded the motion. Voice vote taken, motion passed unanimously.

Unfinished Business and reports: None noted.

New Business:

1. OLT Master Plan- Housing Component Contract / Discuss next steps.

~~Denise Pallarito stated the previous NEMCOG contract was cancelled by the Township Supervisor so the new grant could be applied for. Currently the Township does not have a contract with NEMCOG. Denise Pallarito stated there are outstanding past fees owed, the exact dollar amount is unknown at the point.~~ The full $50,000 ~~MISDA~~ MSHDA grant that was applied for was approved last week. Denise Pallarito stated she was not aware if other OLT board members were informed of the initial contract cancellation. Leo Sensabaugh recommended a singular point of contact with Heather Runyan, the Regional Planner for NEMCOG, and recommended the OLT Planning Commission Secretary be the singular contact. Discussion followed, Al Blackburn agreed to be the singular contact. Services to be provided by the municipality were discussed. A suggestion was made to have OLT committee chairs attend a future meeting for their input. A Cemetery Plan was discussed and was suggested to add as a line item. A Safety Plan was discussed adding as a line item, and to include the OLT Fire Department and the Otsego County Emergency Manager Director.

A motion was made by Leo Sensabaugh to recommend to the OLT Board approval of the base contract with NEMCOG of $30,000 as presented and to include the Cemetery Plan and Public Safety Plan, and would be revisited as an amendment to the base contract at a later date. Tom Totten seconded the motion.
Voice vote taken- Tim Miller- Yes, Leo Sensabaugh- Yes, Tom Totten- Yes, Josh Carlson- Yes, Denise Pallarito- Yes, Al Blackburn- Yes. Motion passed unanimously.

Public Participation For Items Not On The Agenda-
Leo Sensabaugh asked if there was interest to attend the MTA workshop at Treetops in october. Tim Miller requested those wishing to attend to let him know.
Randy Stults updated the Commission on recent County Planning and Zoning decisions. Randy added the Noise Ordinance discussions are ongoing, and the ordinance will be a stand alone ordinance and not part of the Zoning ordinance.

Reports, If Any, Regarding Planning and Zoning From Each Member Of The Commission- None.

Township Board Representative: Denise Pallarito mentioned the mailer sent to all OLT property owners regarding the Trash Millage proposal. Denise mentioned she signed up to be on the Short Term and Long Term Rental Committee. Discussion followed regarding capping the percentage of rentals by individual townships.

Otsego County Planning Commission: Nora Corfis was absent, Randy Soults provided an update under Public Participation.

Otsego County Zoning Board of Appeals: Tim Miller reported a Snowmobile Event was approved, and a non variance of housing was denied.

Meeting adjourned at 8:32 PM.

Respectfully submitted,

Al Blackburn

Al Blackburn

Secretary, OLT Planning Commission

Minutes approved as amended at the November 7,2024 Planning Commission meeting