OTSEGO LAKE TOWNSHIP

ADOPTED MEETING MINUTES

December 16, 2021

The Otsego Lake Township Board Meeting was called to order at 7:00 PM by Supervisor Matelski. Five board members were present and 13 guest(s). Supervisor Matelski asked for any additions to agenda, and or any conflicts of interest. None were given.

Supervisor Update: No updates.

Clerk J Baker requests to adopt proposed minutes from November 18, 2021, board meeting.

1st Motion was made by J Brown to adopt November 18, 2021, minutes as corrected (EA & resolution motion), seconded by M Brown motion carried.

2nd Motion made by J Bown to approve township bills for the month of Nov/Dec: General Fund $25,674.51, Fire Fund $8,970.92, and Trash fund of $17,608.80, seconded by G Johnson motion carried.

TREASURER'S REPORT- Month ending October 31, 2021

GENERAL FUND		**FIRE FUND**	
Beginning Balance	$697,905.63	Beginning Balance	$188,101.13
Receipts		Receipts	
Disbursements		Disbursements	
Ending Balance	$721,218.71	Ending Balance	$132,218.46
TAX ACCOUNT		**TRASH FUND**	
Beginning Balance	$ 12,279.25	Beginning Balance	$ 35,928.99
Receipts (interest)		Receipts	$ 00.48
Disbursements		Disbursements	$ 17,608.80
Ending Balance	$ 5,236.87	Ending Balance	$ 18,320.89

3rd Motion made by G Johnson to approve November month ending Treasurer's Report, seconded by M Brown motion carried.

FIRE & EMS REPORT - Total Calls 37 – EMS 28, Fire 9, & 6 Missed Call(s), with an average in route time of 11.48 minutes. FFI & FFII classes started Nov 14th, 3 members enrolled Erick, Zach, Bobby. Maintenance on cab mount for fire engine # 505 safe to operate. Christmas parades Dec 20-22.

4th Motion made by J Baker to approve Fire Truck parades in December, seconded by G Johnson motion carried.

CONSTABLE & ORDINANCE ENFORCEMENT REPORT - All checked out no complaints this month .

Public Comment: - Questions regarding fire truck safety issue – are repairs critical to ensure safety.

NEW BUSINESS - Park & Hall Rental Fee – Need update to existing policy.

TRUSTEE REPORT:

Trustee M Brown – Fire Liaison: M Brown Thanked the Fire Department for their community involvement.

Trustee G Johnson – Planning Liaison: Spoke to road commission about sidewalks for Passenheim. Boat launch on Little Bradford Lake, Road Commission to block off to limit possible accidents/liability for Co Road Commission.

PLANNING COMMISSION - Susan LaVanway & Nora Corfis Re-appointed to new 3-year terms beginning January 1, 2022 and ending December 31, 2024. Jack U as Chair & Leo S. as vice Chair. Master Plan will be updated in the next few months.

PARKS & RECREATION – C. Boyak-Wohlfeil stated the township must submit a letter stating Twp is responsible for maintenance of the small trail head extension/connector to the Belle Iron Trail. Full "Operating Agreement #PRD-T- 012-2021 still needs corrections and will vote on when ready. Also working on Recreation Plan to be approved by surrounding entities.

5th *Motion* made by J Baker to have roll call vote to approve and agree that the Township is responsible to maintain trail head connector/extension, seconded by J Brown, motion passed.
Roll Call Vote to approve responsibility for Trail Head connector/extension that provides access to the BI Trail:
Five (5) Yeas, and zero (0) Nays, unanimous vote to approve TH extension/connector responsibility to maintain.
CEMETERY COMMITTEE - J Baker: No meeting still finalizing revisions to the Cemetery Ordinance to present to Board in January for final approval before publishing.
COUNTY COMMISSIONER - Rob Pallarito: Michigan Works has dollars available people needing resources to take re-train for a new possible career. Parks & Rec Community Center is open again with a new floor and looking to expand offerings for the public. Shop with a cop held last month and huge success. County recreation plan is under update and is out on Parks & Rec website looking for community input. Preliminary approval Natural Resource grant to do improve drainage/eliminate severe flooding of campsites.

OLD BUSINESS – Township Maintenance – G Johnson provided rough draft of bid posting for Summer & Winter maintenance contracts. G Johnson to continue work on developing final bid proposal for township maintenance contract.

6th *Motion* made by D Matelski to adjourn the meeting, seconded by J Brown motion carried.

Meeting adjourned at 8:04PM.

Respectfully submitted,

James A. Baker, Clerk