OTSEGO LAKE TOWNSHIP BOARD

MEETING MINUTES

May 18, 2023

The Otsego Lake Township meeting was called to order with the Pledge of Allegiance at 7PM by Supervisor Matelski. There were 29 guests.

Roll call of Board Members: Present J Bergel; J Brown; D Matelski; M Brown; D Pallarito

Also present: Fire Chief Dale Tucker and Constable Mike Coutant

Conflicts of Interest: None

Additions to Agenda: Iron Belle Trail, Presentation to Gary Johnson

Big Bradford Lake Special Assessment District Public Hearing:

Open Public Hearing at 7:03 p.m.

Randy Stults will moderate the presentation on Special Assessment. Tonight's hearing is only to hear objections to the plan. There will be a second public hearing on June 15, 2023, to object to the special assessment.

There were three guests that made comments during the Public Hearing, one questioned the plan being for 10 years and not 5? It is because of administrative cost savings. Comment about the weeds in lake currently under control and this special assessment will help keep it that way. Comment that residents are pleased to have a good working relationship with the township board for the special assessment.

Resolution #2023-002 Regarding Special Assessment District No 13 Big Bradford Lake, read by Clerk Brown. Motion made by Denise Pallarito to adopt resolution, second by Jerry Brown. Rollcall vote: J Brown: Yes; D Pallarito: Yes; M Brown: Yes; J Bergel: Yes; D Matelski: Yes. **Resolution #2023-002 adopted**.

Resolution #2023-003 Regarding Special Assessment District No 13 Big Bradford Lake, read by Clerk Brown. Motion made by Mary Brown to adopt resolution, second by Jerry Brown; Rollcall vote: D Matelski: Yes; M Brown: Yes; J Bergel: Yes; J Brown: Yes; D Pallarito: Yes. **Resolution #2023-003 adopted**.

Public Hearing closed at 7:12 p.m.

Supervisor Update: The Waters Garage is currently for sale for $298,000.00. There was discussion about how it could be useful to the fire department for storage as they are out of room in the fire hall. A motion was made by Denise Pallarito to allow Supervisor Matelski to start the process to negotiate to purchase Waters Garage, including a purchase agreement and environmental study of property, second by Jeff Bergel. All ayes. **MOTION CARRIED**

Road Contracts: Supervisor Matelski reviewed two contracts for township roads. One is in the amount of $302,000.00 total, with the township paying $137,500.00 for Bob White Way, Snowmass Ct, and Golden Elk as a rehab project. The other was in the amount of $412,500.00 total, with the township paying $187,500.00 for Trillium Trail and Edelweiss Trail as a rehab project. After some discussion a motion was made by Mary Brown to approve the rehab project for Trillium Trail and Edelweiss Trail in the amount of $187,500.00 paid by the Township, second made by Jeff Bergel. All ayes. **MOTION CARRIED**.

We will possibly complete the other project next year.

Meeting Minutes presented by Mary Brown for April 20, 2023 regular meeting minutes and minutes for special meetings on May 9, 2023. Motion made by Jerry Brown accept both meeting minutes as presented; second by Jeff Bergel; All ayes: **MOTION CARRIED.**

Clerk's Report: Presented by Mary Brown: Township Bills for the period April 21, 2023, to May 18, 2023, with a total amount of $81,646.03. Motion made by Jerry Brown to pay the township bills for $47,113.06 for the General Fund; $17,842.56 for the Fire Fund and $16,690.41 for Trash Fund, seconded by Jeff Bergel. All ayes: **MOTION CARRIED**.
There are two bills to approve for the fire department and one for the park. Dinges Fire for $8,135.85 for three sets of turn out gear: Phoenix Safety Outfitters for $950.00 for annual maintenance on air pack compressor, slides at the park for We Build Fun for $7,101.26. Motion made by Denise Pallarito to approve paying these additional 3 bills, second by Jerry Brown. All ayes. **MOTION CARRIED**.
ARPA reporting was completed by clerk on April 26th, was due by 30th.
The splash pad at the park should be open by Memorial Day weekend, the guy is coming here on Tuesday from Genesis Lawn Sprinkler.
Reminder to all the Senator Hoitenga will hold an Office Hour here on Friday, May 26th at 10:00 a.m.
The cemetery needs some additional work such as grass, cleaning flower beds etc. There was damage (someone tried to remove lines, so they poked holes in it) done to the water lines requiring repairs, also a couple of headstones were moved from vehicles driving in the snow.
Reminder to make sure all invoices and any information for board packets are turned in by the Thursday before the meeting date, board packets are to be done on Monday at noon the week of the meeting.
Thunder Over Waters is requesting we waive the $250.00 Township Hall rental fee for Sunday, September 3, 2023. Motion was made by Denise Pallarito to waive the rental fee, second by Jerry Brown. All ayes. **MOTION CARRIED**.
Motion was made by Mary Brown to approve the John Hancock Group Pension Plan to change eligible class to all township board members & salaried employees as contracted with the township, second by Jerry Brown. All ayes. **MOTION CARRIED**.
Motion made by Mary Brown to allow the Waters Farmer's Market the use of township property to have farmer's market one day per week starting June 29th until it ends in October, second by Jerry Brown. All ayes. **MOTION CARRIED**.

Treasurer's Report presented by Jerry Brown**.**
Motion made by Denise Pallarito to accept the Treasurer's report for April 30, 2023, second by Mary Brown. All ayes: **MOTION CARRIED**

FIRE & EMS REPORT: **23** Calls, 13 EMS, 10 Fire, 1 Missed Calls. The Fire Chief gave his report. The fire department should be live with the ESO June 1st. The new pumper is ordered, a couple people from the fire department will need to schedule to go to South Haven to review truck specs with the build team. Congratulations to Danielle, Deven, Jakob and Steve for passing their Firefighters 1 & 2 class. Motion was made by Mary Brown to allow Chief to purchase accountability tags/boards for $667.50, second by Denise Pallarito. All ayes**. MOTION CARRIED**.

CONSTABLE REPORT: Everything checked out with no complaints.

ORDINANCE ENFORCEMENT REPORT: No complaints

PUBLIC COMMENT: Randy Stults gave update on EGLE information on dams.

NEW BUSINESS: We need to get a yard hydrant at the Memorial Pavilion by vault toilet. Supervisor Matelski presented a quote for $1,800.00 to rehab the irrigation at Memorial Park and install a new timer. Motion made by Mary Brown to approve quote from Jim Salo, second by Jerry Brown. All ayes. **MOTION CARRIED**.

Motion made by Mary Brown to accept Denise Pallarito's resignation from the Board of Review, second by Jeff Bergel. All Ayes. **MOTION CARRIED**. Mary will post we are accepting application to BOR and Planning until June 8th. Will have it pout on website also.

OLD BUSINESS: None

TRUSTEE REPORT:

1. Denise Pallarito: Expressed concerns about the power going out on election day, it was serviced in March and the breaker was not put back to the on position. A letter should be sent to the company, Denise would be happy to write a letter. Thank you to the fire department for taking care of the recent calls, they have had a few rough ones. The Otsego County Fire Department will be having a pancake breakfast for $10.00 per person donation on the anniversary of the Gaylord Tornado. The County Commissioners are putting together a panel to review the ORV trails.

PLANNING COMMISSION: No meeting

1. Jeff Bergel: Obtained bids from Northern Property Care for installing fitness equipment at the park in the amount of up to $2,000.00; spreading wood chips on the walking trail (wood chips will be donated) up to $1,000.00; install two slides at park (plastic only) for $500.00. Motion made by Mary Brown to approve the three bids, second by Jerry Brown. All ayes. **MOTION CARRIED**.

PARK & RECREATION COMMITTEE: Christine gave update on Iron Belle Trail project. The costs to do the construction is higher than originally projected by approximately $129,365.48. Quote from Mike's Electric for $5,220.00 to wire the new vault toilet. Motion made by Denise Pallarito to approve the bid from Mike's Electric, second by Jeff Bergel. All ayes. **MOTION CARRIED**. With discussion on extra costs on trail head project we could use ARPA funds for the additional costs.

COUNTY COMMISSIONER: Jason Clement; Absent.

Motion made by Supervisor Matelski to go in to closed session to discuss employee issues between Jeff Bergel and board members, second by Jerry Brown. Rollcall: D Matelski: Yes; J Brown: Yes; D Pallarito: Yes; M Brown: Yes; J Bergel: Yes, went in to closed session at 8:47 p.m.

Motion by Jerry Brown to go back into open session at 9:00 p.m., second by Jeff Bergel. **MOTION CARRIED**. Meeting adjourn meeting at 9:00 p.m.

Respectfully submitted,

Mary Brown, Clerk

Regular meeting minutes approved by Township Board on June 15, 2023