Otsego Lake Township

Special Board Meeting Minutes

April 06, 2022

The Otsego Lake Township Special Board Meeting was called to order at 9:00 a.m. by

Supervisor Matelski with the Pledge of Allegiance

Board Members present: Dave Matelski, Jerry Brown, Gary Johnson and Mary Brown one vacant position (trustee)

Also present: 3 Guests were present

Conflict of Interest: None

Public Budget Hearing: Motion made by Mary Brown to open Public Budget Hearing at 9:02, second by Jerry Brown, all ayes**, MOTION CARRIED**

Randy Stults stated that the clerk worked with many unknowns on the budget and will make many adjustments as may be needed. This budget document is fluid until we can use the BS&A programs to enter all transactions. We want to be as transparent as we can be and should put information on township website! Randy also asked about significant budget line increases to cover expenses.

Mary Brown stated that our IT Company stated our cash receipting data base is corrupted. They are checking our server.

Motion made by Mary Brown to close Public Budget Hearing at 9:28 a.m., second by Jerry Brown, all ayes; **MOTION CARRIED**

Mary Brown presented Resolution for the Otsego Lake Township General Appropriations Act to adopt budget for fiscal year April 1, 2022, to March 31, 2023, by cost center. Motion made by Gary Johnson to adopt Resolution; second by Jerry Brown. All ayes. (Trustee position vacant**) Resolution declared adopted** by Supervisor Matelski.

Resolution #2022-0406 to Establish Pay presented by Mary Brown. Motion made by Jerry Brown to adopt resolution as presented, second by Gary Johnson. Roll Call vote; Matelski: Yes; J. Brown: Yes; Johnson: Yes; M. Brown: Yes (Trustee position vacant), all ayes. **Resolution declared adopted** by Supervisor Matelski.

Resolution #2022-0406-2 to Establish Township Salary presented by Mary Brown. Motions made as follows, all roll call vote **(Trustee position vacant**):

Supervisor salary $22,542.89; Motion made by Jerry Brown; second by Gary Johnson. Matelski: Yes; J Brown: Yes; Johnson: Yes; M Brown: Yes.

Treasurer salary $33,425.74; Motion made by Gary Johnson, second by Jerry Brown. M. Brown: Yes; J. Brown: Yes; Johnson: Yes; Matelski: Yes.

Clerk Salary $33,425.74; Motion made by Jerry Brown, second by Gary Johnson. J. Brown: Yes; M. Brown: Yes; Johnson: Yes; Matelski: Yes.

Trustees' salary $4,552.30 (each trustee) Motion made by Mary Brown, second by Jerry Brown. Matelski: Yes; Johnson: Yes; M. Brown: Yes; J. Brown: Yes.

Constable salary $3,217.07; Motion made by Jerry Brown, second by Gary Johnson. M. Brown: Yes; Matelski: Yes; Johnson: Yes; J. Brown: Yes.

All Salary Resolutions declared adopted by Supervisor Matelski.

Public Comment: Mary Brown explained the rule for the upcoming Primary Election is Clerk & Trustee must run, deadline to file is April 19, 2022. We will need to appoint a board representative to the Park & Rec and Cemetery Committees.

There will be a Special Meeting at 9:00 a.m. on Monday, April 11, 2022, to appoint a Trustee.

Motion made by Gary Johnson to adjourn at 10:20 a.m.; second by Jerry Brown; all ayes, **MOTION CARRIED**

Respectfully Submitted,

Mary Brown, Clerk

Minutes approved by township board on September 15, 2022