OTSEGO LAKE TOWNSHIP PLANNING COMMISSION

AGENDA FOR THURSDAY DECEMBER 5, 2025 PLANNING COMMISSION MEETING

7:00 PM

Call to Order Chairperson Miller

Roll Call Al Blackburn, Josh Carlson, Nora Corfis, Tim Miller, Denise Pallarito (Twp. Bd. Member) Leo Sensabaugh, Tom Totten,

PLEDGE OF ALLEGIANCE

PUBLIC HEARINGS - NONE

PERSONS REQUESTED BY THE COMMISSION TO ATTEND THIS MEETING – NONE

CONFLICT OF INTEREST – Do Commissioners or any Commissioners feel other Commissioners may have a conflict on any matter addressed on this Agenda?

HOUSEKEEPING BUSINESS

1. **Next Planning Commission Meeting to Be Determined (Next Scheduled is January 8, 2026)**

PUBLIC COMMENTS, COMMUNICATIONS CONCERNING ITEMS ON THE AGENDA AND ADDITIONS TO THE AGENDA

APPROVAL OF MINUTES – November 6, 2025

UNFINISHED BUSINESS and REPORTS –

1. DRAFT Master Plan update

NEW BUSINESS

1. **Planning Commission**
    a. Recommendation for Reappointment/Appointment of Otsego Lake Twp Planning Commissioners.
        i. No open positions are currently available.
        ii. Two current positions are expiring, Al Blackburn and Leo Sensabaugh.
        iii. Three applications were received to fill two available three-year terms from January 1, 2026- Dec 2028. Two applications were received from currently appointed members, Al Blackburn and Leo Sensabaugh. The third application was received from a new interested party, Will Horsell.

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b. Election of Planning Commission Officers for 2026-

   i. Discussion regarding the commission by-laws allowing the election of officers for 2026 to be held in December 2025. In past years, the Planning Commission has waived the provision of the Otsego Lake Township Planning Commission By-Laws to hold the election in January. If this is to occur, the following motion needs to be made and passed, "Motion to waive the provision in the Otsego Lake Township Planning Commission By-Laws (item 4.1.) that officer elections be held in January 2025 and hold officer elections at this meeting (item 17.1.1.)".

c. 2026 Meeting Schedule review/adoption

d. 2026 Rules of Operation review/adoption

   i. OLT PC Rules of Operation

   ii. OLT PC Rules for Conducting Meetings

   iii. OLT PC Rules for Conducting Public Hearings required by the Applicant

   iv. OLT PC Rules for Conducting Public Hearings required by the Planning Commission

e. Budget recommendations for 2025-2026

f. Annual Planning Commission Report review (DRAFT)

PUBLIC PARTICIPATION FOR ITEMS NOT ON THE AGENDA

REPORTS, IF ANY, REGARDING PLANNING AND ZONING FROM EACH MEMBER OF THE COMMISSION.

Township Board Representative

Otsego County Planning Commission

Otsego County Zoning Board of Appeals

A**DJOURNMENT**