OTSEGO LAKE TOWNSHIP

APPROVED MEETING MINUTES

August 17, 2023

The Otsego Lake Township meeting was called to order with the Pledge of Allegiance at 7PM by Supervisor Matelski. There were 9 guests.

Roll call of Board Members: Present D Matelski; D Pallarito; J Bergel

Absent: J Brown and M Brown

Also present: Fire Chief Dale Tucker, Parliamentarian Randy Stults and Pat Kaiser

Supervisor Update: Dave Matelski; Reported he made repairs at the park to the water bucket on splash pad and the BBQ grill that was broken. He observed 4 young boys that had been smoking marijuana in the park bathroom. There was an issue with a resident in Arbutus Highlands that complained of a road contractor working in area, the Sheriff Department was called to handle. There were a couple of trash complaints.

Conflicts of Interest: None

Additions to Agenda: EMT Class for Brittany Schermerhorn.

Meeting Minutes presented by Dep Clerk Pat Kaiser for July 20, 2023, regular meeting minutes and special meeting minutes for July 25, 2023 and August 3, 2023. Motion made by Denise Pallarito to accept all meeting minutes as presented; second by Jeff Bergel; All ayes: **MOTION CARRIED.**

Clerk's Report: Presented by Pat Kaiser: Township Bills for the period July 21, 2023, to August 17, 2023, with a total amount of $61,844.32. Motion made by Jeff Bergel to pay the township bills for $29,905.64 for the General Fund; $15,248.27 for the Fire Fund and $16,690.41 for Trash Fund, seconded by Denise Pallarito. All ayes: **MOTION CARRIED**.

Treasurer's Report presented by Pat Kaiser.
Motion made by Denise Pallarito to acknowledge the Treasurer's report for July 31, 2023 (report total for Trash fund to be corrected next meeting), second by Jeff Bergel. All ayes: **MOTION CARRIED**

FIRE & EMS REPORT: **27** Calls, 17 EMS, 10 Fire, 2 Missed Calls. The Fire Chief gave his report. Chief Tucker presented an estimate to repair lights on 525 in the amount of $2,520.60 at CSI. Denise Pallarito made a motion to approve repairs to 525; second by Jeff Bergel. All ayes. **MOTION CARRIED**. Note: There is only about $5,000.00 left in the vehicle repair budget after this bill.

CONSTABLE REPORT: Mike Coutant absent: Pat Kaiser relayed everything checked out with no complaints.

PUBLIC COMMENT: None

NEW BUSINESS: EMT Class for Brittany Schermerhorn. Denise Pallarito discussed Brittany's request to enroll in an EMT class through the local college. She introduced herself (currently a Cadet in the fire

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BY: Board DATE: 9-21-

department) stating she is inspired to serve and has gone on most calls in the department. It was noted that Mary Brown will look for grant money to offset tuition and books. The total cost is about $2,616.00. Denise Pallarito made a motion to allow Brittany Schermerhorn to attend the EMT Class; second by Jeff Bergel. WITH NO DISCUSSION FROM ANYONE PRESENT. **MOTION CARRIED**.

OLD BUSINESS: Some talk about the cameras, Denise will purchase the 96 batteries needed at Sam's Club and Dave Matelski will install all the cameras.

TRUSTEE REPORT:

1. **Denise Pallarito**: Denise Pallarito has been informed about issues in Guthrie Lakes about their roads. The driveway permit for the cemetery has been approved. Denise is seeking approval for the cemetery bids. Phase 1: Bisballe Forest Products to access service driveway for $16,250.00; Denise Pallarito made a motion to approve the bid for $16,250.00 for creating the driveway on west side of current entrance (on west side); second by Jeff Bergel. All ayes. **MOTION CARRIED**. The work may be done this year. A second bid from Bisballe was presented in the amount of $33,250.00 for Phase 2 to cut trees, remove logs from site and level. The woodsy esthetics will be maintained, and the usable timber will be purchased by Bisballe. Denise Pallarito made a motion to approve the bid for Phase 2 in the amount of $33,250.00; second by Jeff Bergel. All ayes. **MOTION CARRIED**. Note that ARPA funds will be used. The GIS map is up to date.

PLANNING COMMISSION: The Planning Commission is reviewing and formulating ideas for updating the Master Plan and will work with NEMCOG. NEMCOG advised that a garbage plan is required from every municipality. Two grants have been identified for fire truck and building purchase to go back into the general fund as ARPA money is not refundable.

2. **Jeff Bergel**: There was no park meeting. The Trailhead start up has been moved to September 11, 2023.

PARK & RECREATION COMMITTEE: No meeting

COUNTY COMMISSIONER: Jason Clement; Absent

Meeting adjourn meeting at 7:38 p.m.

Mary Brown
Respectfully submitted,

Pat Kaiser, Deputy Clerk

Regular Meeting minutes approved as corrected by Township Board on September 21, 2023