Otsego Lake Township Planning Commission
Approved Minutes for June 4, 2026
Planning Commission Meeting
Meeting Location- Otsego Lake Township Hall

Call To Order- Chairperson Miller called the meeting to order at 7 PM.

Roll Call: Present- Al Blackburn, Josh Carlson, Nora Corfis, Tim Miller, Denise Pallarito (Twp. Bd. Member), Leo Sensabaugh. Tom Totten
Absent- None

Two members of the public also present- Jeff Bergel, Otsego Lake Township Trustee and Rob Pallarito, Northeast Michigan Council of Governments President.

Pledge of Allegiance: Led by Chairperson Miller

Public Hearings: OLT Master Plan (Revised Draft) Chairman Miller opened the Public Hearing at 7:03 PM. Chairman Miller reviewed the OLT Planning Commission Rules for Conducting Public Hearings Required By the Planning Commission adopted on January 2010. With no comments from the audience, Chairman Miller closed the Public Hearing at 7:08 PM.

Persons Requested By The Commission To Attend This Meeting: NEMCOG Regional Planner/Representative was not in attendance.

Conflict Of Interest: Do Commissioners Or Any Commissioners Feel Other Commissioners May Have A Conflict On Any Matter Addressed On This Agenda? None noted.

Housekeeping Business: Next Planning Commission Meeting to Be Determined. Next Scheduled is July 2, 2026. This was a typo on the agenda and was corrected to next scheduled is July 9th, 2026 per the approved yearly adopted meeting schedule.

Public Comments, Communication Concerning Items On The Agenda And Additions To The Agenda: None

Approval of Minutes of May 7, 2026 : Leo Sensabaugh made a motion to accept the minutes as presented. Denise Pallarito seconded the motion. No discussion. A voice vote was taken and passed unanimously.

Unfinished Business and reports:

1. Draft Master Plan review: Discussion of previously submitted comments of the Master Plan were reviewed. Recommended changes or additions are as follows:

6-1: Other Public Utilities- Cable provider- Add Great Lakes Truestream Cable

6-2: Police, fire, Ambulance- Include OLT Fire Department responds to EMS calls as first responders in Paragraph #3.
6-3: OLT Cemetery paragraph - Add additional comment regarding recent substantial improvements that have been made with continued commitment to support further improvements in the future.
6-4: A few organization's active within the Township include- Remove the Waters Business Group, they are no longer active.
7-1: Referencing Verbatim comments collected from the Twp survey- Included in the draft is a statement at the beginning of the survey results page, although several pages prior to the actual survey results. Recommend adding this statement to the top of Appendix A of the survey results.
7-11, Goal 2: Remove "Promote" greater use of the Township Hall to state "Continue " the use of the Township Hall for public events, etc.
Additional discussion followed without further recommendation's.

New Business- Resolution of Adoption by the Otsego Lake Township Planning Commission of the Otsego Lake Township Master Plan. Chairman Miller read Resolution #2026-7 of Adoption by the Otsego Lake Township Planning Commission -Otsego Lake Township Master Plan. Josh Carlson made a motion to adopt Resolution #2026-7, Adoption of the Otsego Lake Township Master Plan. Tom Totten seconded the motion. Further discussion followed. Chairman Miller then requested a roll call vote. Tom Totten- Yes, Leo Sensabaugh- Yes, Denise Pallarito- Yes, Tim Miller -Yes, Nora Corfis- Yes, Josh Carlson- Yes, Al Blackburn- No. Motion passed. Chairman Miller made a motion to implement proposed Master Plan revisions discussed tonight prior to approval by the Otsego Lake Township Board. Denise Pallarito seconded the motion. No further discussion. A voice vote was taken and passed unanimously. Secretary Al Blackburn will attach recommended revisions to the Resolution Adoption as Appendix #1.

Otsego County Planning Commission- Nora Corfis provided a County Planning Commission update.

Public Participation; None.

Reports, if any, Regarding Planning and Zoning From Each Member Of The Commission: Tim Miller attended the Gaylord City Council meeting and provided a brief update.

Township Board Representative- Denise Pallarito provided a Township update.

Otsego County Zoning Board Of Appeals- Tim Miller stated nothing to report.

Chairperson Miller adjourned the meeting at 7:56 PM

Respectfully submitted, Al Blackburn, OLT Planning Commission Secretary Al Blackburn
Minutes approved as presented at the September 3, 2026 meeting.
July and August meetings were cancelled due to no business.