Otsego Lake Township Planning Commission
Approved Minutes for May 7, 2026
Planning Commission Meeting
Meeting Location- Otsego Lake Township Hall

Call To Order: Chairperson Miller called the meeting to order at 7:01 PM.

Roll Call: Present: Al Blackburn, Josh Carlson, Nora Corfis, Tim Miller, Denise Pallarito (Twp. Bd. Member), Leo Sensabaugh, Tom Totten. All members present.

Two residents of the public also present.

Pledge of Allegiance: Led by Chairperson Miller

Public Hearings: None. Discussion followed reviewing Public Hearing requirements.

Persons Requested By The Commission To Attend This Meeting: NEMCOG Regional Planner/Representative. NEMCOG Planner was not in attendance, Denise Pallarito stated he was available by phone to consult if needed. A brief phone conversation with the Master Planner occurred to clarify a few points.

Conflict Of Interest: Do Commissioners Or Any Commissioners Feel Other Commissioners May Have A Conflict On Any Matter Addressed On This Agenda? None noted.

Housekeeping Business:
1. Next Planning Commission Meeting to Be Determined
   Next Scheduled is June 4, 2026

Public Comments, Communication Concerning Items On The Agenda And Additions To The Agenda: Chairperson Miller stated one correction to tonight's agenda regarding approval of agenda- corrected typo for approval of minutes of February 5, 2025 to read February 5, 2026. A motion was made by Leo Sensabaugh, seconded by Tom Totten to approve the agenda as corrected. A voice vote was taken and passed unanimously.

Approval of Minutes: February 6, 2026: Leo Sensabaugh made a motion to accept the minutes as presented. Denise Pallarito seconded the motion. No discussion. A voice vote was taken and passed unanimously.

Unfinished Business and reports:

1. Draft Master Plan Review- Agenda for June 4. 2026 Public Hearing: Chairperson Miller reviewed conducting public hearing requirements. Discussion followed. A recommendation was made to change the June 4, 2026 meeting agenda to have NEMCOG

Master Planner present the Master Plan Draft prior to the Public Hearing. Chairman Miller agreed with the recommendation. Denise Pallarito will request updated copies of the Master Plan Draft for all Commission members. Specific responsibilities were discussed once the Master Plan Draft public hearing has been held. At the June 4, 2026 OLT PC meeting, potential changes will be reviewed. At the July 2026 OLT PC meeting, a final draft review provided by NEMCOG will be discussed. A brief review of the Michigan Planning Enabling Act, Article 111, Preparation and Adoption of Master Plan were discussed.

New Business: None.

Public Participation: None

Otsego County Planning Commission: Nora Corfis provided a County Planning Commission update.

Township Board Representative: Denise Pallarito provided a Township update.

Reports, if any, Regarding Planning and Zoning From Each Member Of The Commission:

Al Blackburn commented on the following:
1. Reviewed several points of the Master Plan Draft he submitted to the Twp Board.
2. One additional comment was discussed regarding the Township Hall for community events.
3. Stated the current format used to publish the PC minutes are convertible to a PDF ADA format.
4. Stated at a recent OLT Board Meeting, it was discussed the MSHDA Grant may have surplus funds remaining.
5. Inquired if any Commissioner was able to attend the Battery Energy Storage System training.
6. Stated the OLT Resolution to establish pay was approved and there are no changes to the Planning Commission.
7. Reported the Township computer system was recently hacked, and the Township Clerk is working with the Cyber Insurance Co. and also a Cyber Attorney and will follow their direction. Discussion followed on common Cybersecurity Threats.

Otsego County Planning Commission: Nora Corfis provided a County update.

Otsego County Zoning Board Of Appeals: Tim Miller stated nothing to report.

Chairperson Miller adjourned the meeting at 8:09 PM

Respectfully submitted,
Al Blackburn, OLT Planning Commission Secretary
Minutes approved as presented at the June 4, 2026 meeting